

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, August 24, 2021
Township Board Meeting - AGENDA

This meeting will be conducted in person. Physical public attendance at the Township building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here: <https://us02web.zoom.us/j/83594786398>. To obtain password to connect to this meeting, please call Richard Lyon at 224-257-4869 prior to 6:00 p.m. on August 24, 2021. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Bill Review/6:30

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:00

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Approval of Minutes of July 27, 2021 Bill Pay Review
2. Approval of Minutes of July 27, 2021 Board Meeting
3. Approval of General Assistance Expenditures
4. Approval of Road District Expenditures
5. Approval of General Town Fund Expenditures
6. India Cultural Night Video
7. Personnel
 - Discussion and Vote – Part-Time Receptionist
8. Public Participation
9. Department Head Report/John Bennett – Office of Emergency Management
10. Old Business
 - Discussion and Vote - Ordinance No. 2021-3 - Amendment to Ordinance 97-3, Property Maintenance Code
 - Discussion and Vote - Maine Township Investment Policy
 - Follow Up/Discussion on Kitchen Remodel Project
 - Update on Contract for Public Relations Consultant
11. New Business
 - Discussion and Vote on Township Email Renewal Package – Richard Lyon
 - Discussion of possible cyber security audit – Richard Lyon
 - Cook County American Rescue Plan Act/Community Survey
 - Discussion on Township Open Hours for Service
 - Blood Drive - October 14, 2021
12. Officials' Reports
13. Closed Session
 - Approval of Closed Session Minutes (ILCS5-120-2-(c)(1)
 - Pending Litigation
14. Adjournment



ADMINISTRATOR'S REPORT

Date: August, 2021

To: All Elected Officials

From: Dayna Berman, Administrator

I attended India Cultural Night on August 3rd and was thrilled to see so many residents attend and share in the festivities. The dancing and singing were so entertaining to watch and I was able to enjoy performances from a culture I was not that familiar with. A big thank you to the Mainstreamers department as well as all the other employee volunteers for coming out to help.

Mike Samaan, Maintenance Foreman and I worked on putting together an RFP for the kitchen remodeling project. It is in review with the attorney and with board approval, we would like to start the bidding process in September.

I spoke with Michael Flood, Managing Director at Flood Brothers, regarding the contract between their waste hauler company and the township. The township attorney will draw up a contract with specifications as laid out in RFP. Flood Brothers also put together a colored postcard that will go out in the next couple weeks to all the residents in the unincorporated area informing them that they will have a change in waste haulers and when to expect a change over in carts.

I have been looking into the Cook County's American Rescue Plan Act which they will directly receive over \$1 billion from the federal government. They are in the process of developing a comprehensive spending plan to strategically use these one time resources to support both immediate recovery needs and long term transformative initiatives. I met with some of the department heads to come up with ways we could let the residents know that this exists and the importance of filling out a survey that Cook County is requesting is initially done to decided allocation. We will post information on our website, post flyers at both entrances, send out the information through our e-newsletter and bring flyers to the next two Saturday events we are hosting.

I drove through the unincorporated area around with Nader Ghazalah, our Code Enforcement Officer, to look into an issue on one of our streets that had low hanging wires in which our garbage trucks could not get through. Nader spoke to the resident and he was very compliant and called Comcast to have them come out and make the repair. It was nice to ride around the area and see our residents work to keep the community in order and comply with requests.

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	REVENUE									
	Property Tax	\$207,737.74	\$72,005.23	\$102,945.91	\$0.00	\$0.00	\$382,688.88	\$1,500,000.00	\$1,117,311.12	74%
	Interest Income	\$271.71	\$243.17	\$225.88	\$244.81	\$208.28	\$1,193.85	\$11,998.00	\$10,804.15	90%
	MaineStay Fees	\$3,745.00	\$1,807.50	\$2,425.00	\$1,120.00	\$1,337.50	\$10,435.00	\$12,387.00	\$1,952.00	16%
	Yard Stickers and Rebates	\$0.00	\$55.25	\$2,485.64	\$797.75	\$446.00	\$3,784.64	\$13,734.00	\$9,949.36	72%
	Postage	\$386.75	\$22.75	\$341.25	\$404.25	\$564.00	\$1,719.00	\$4,136.00	\$2,417.00	58%
	Food Pantry Cash Donations	\$7,700.50	\$2,600.00	\$2,100.00	\$2,037.39	\$327.92	\$14,765.81	\$67,176.00	\$52,410.19	78%
	Passport Fees	\$5,557.25	\$2,570.50	\$4,696.00	\$3,674.00	\$5,070.00	\$21,567.75	\$70,210.00	\$48,642.25	69%
	Transportation Fees	\$0.00	\$0.00	\$60.00	\$20.00	\$0.00	\$80.00	\$1,094.00	\$1,014.00	93%
	Prsnl Prop Replacement Tax	\$4,889.77	\$0.00	\$52,292.35	\$0.00	\$0.00	\$57,182.12	\$78,930.00	\$21,747.88	28%
	Hunting/Fishing License	\$23.50	\$32.50	\$184.50	\$0.00	\$13.25	\$253.75	\$0.00	-\$253.75	#DIV/0!
	Other Income	\$19,848.40	-\$50.00	\$6,103.78	\$249.80	\$1,859.90	\$28,011.88	\$15,553.00	-\$12,458.88	-80%
	(MaineStreamers)	\$2,024.38	\$1,856.00	\$3,877.00	\$2,840.00	\$3,852.00	\$14,449.38	\$51,236.00	\$36,786.62	72%
	TOTAL REVENUES	\$250,160.62	\$79,286.90	\$173,860.31	\$8,548.00	\$9,826.85	\$521,682.68	\$1,775,218.00	\$1,253,535.32	71%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	EXPENSES									
	ADMINISTRATION									
	Salaries/Gross Pay Account	\$41,382.74	\$62,109.51	\$41,946.55	\$41,351.34	\$47,932.19	\$234,722.33	\$573,314.00	\$338,591.67	59%
	Salaries/Elected Officials	\$13,825.07	\$17,022.03	\$13,818.63	\$11,950.23	\$11,613.77	\$68,229.73	\$163,564.00	\$95,334.27	58%
	IDES	\$0.00	\$0.00	\$0.00	\$3,041.00	\$0.00	\$3,041.00	\$1.00	-\$3,040.00	-304000%
	Social Security	\$4,117.62	\$5,970.33	\$4,163.60	\$3,990.07	\$4,498.37	\$22,739.99	\$57,814.00	\$35,074.01	61%
	IMRF	\$4,579.44	\$6,868.24	\$4,632.44	\$4,578.86	\$5,305.72	\$25,964.70	\$67,554.00	\$41,589.30	62%
	Administrative Div. Health Ins.	\$24,882.85	\$24,961.07	\$21,910.63	\$21,073.75	\$25,764.66	\$118,592.96	\$320,294.00	\$201,701.04	63%
	Life Insurance	\$172.80	\$79.03	\$79.03	\$77.09	\$64.19	\$472.14	\$782.00	\$309.86	40%
	Dental Insurance	\$619.47	\$488.11	\$394.64	\$577.30	\$177.72	\$2,257.24	\$10,926.00	\$8,668.76	79%
	Accounting Services	\$1,290.80	\$1,614.65	\$5,053.25	\$5,379.45	\$4,312.51	\$17,650.66	\$63,782.00	\$46,131.34	72%
	Audit Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,000.00	\$16,000.00	100%
	Building & Grounds Maint	\$419.34	\$2,223.72	\$2,391.94	\$2,414.40	\$2,433.61	\$9,883.01	\$21,963.00	\$12,079.99	55%
	Community Info-Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Conferences Meetings	\$0.00	\$272.00	\$250.00	\$2.00	\$0.00	\$524.00	\$633.00	\$109.00	17%
	Special Programs	\$109.49	\$0.00	\$213.91	\$321.33	\$3,885.64	\$4,530.37	\$3,245.00	-\$1,285.37	-40%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$2,000.00	\$65.00	\$2,065.00	\$3,883.00	\$1,818.00	47%
	Equipment Leasing Maint	\$1,754.29	\$156.00	\$2,192.13	\$425.00	\$165.00	\$4,692.42	\$20,661.00	\$15,968.58	77%
	Gen Ins Liability Ins Bond	\$70.00	\$62,701.20	\$623.00	\$50.00	\$0.00	\$63,444.20	\$65,494.00	\$2,049.80	3%
	Website/Email Host	\$9,550.00	\$742.86	\$0.00	\$1,337.88	\$0.00	\$11,630.74	\$20,364.00	\$8,733.26	43%
	Print Management	\$320.20	\$320.20	-\$739.40	\$690.40	-\$370.20	\$221.20	\$3,842.00	\$3,620.80	94%
	Computer Tech Support	\$520.00	\$520.00	\$0.00	\$1,040.00	\$199.20	\$2,279.20	\$8,285.00	\$6,005.80	72%
	Legal Services	\$758.50	\$2,062.78	\$32,850.25	\$15,979.18	\$2,377.00	\$54,027.71	\$90,000.00	\$35,972.29	40%
	Mileage-Travel-Lodging Exp	\$21.42	\$0.00	\$0.00	\$0.00	\$0.00	\$21.42	\$571.00	\$549.58	96%
	Police Protection	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$4,400.00	\$11,600.00	\$40,000.00	\$28,400.00	71%
	Plan Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Postage	\$768.24	\$9,391.36	-\$316.21	-\$173.96	\$8,986.43	\$18,655.86	\$33,971.00	\$15,315.14	45%
	Printing Publishing	\$0.00	\$8,299.41	-\$2,647.00	\$756.97	\$2,228.67	\$8,638.05	\$31,500.00	\$22,861.95	73%
	Food Pantry	\$1,298.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,298.96	\$20,081.00	\$18,782.04	94%
	Code Enforcement Expense	\$415.00	\$0.00	\$0.00	\$92.98	\$0.00	\$507.98	\$558.00	\$50.02	9%
	Maine Township Rec. Connection	\$967.29	\$795.15	\$947.08	\$786.73	\$3,322.50	\$6,818.75	\$40,000.00	\$33,181.25	83%
	Telecommunications	\$2,132.43	\$2,139.90	\$1,773.57	\$2,119.26	\$2,102.22	\$10,267.38	\$24,119.00	\$13,851.62	57%
	Staff Training	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$317.00	\$292.00	92%
	Transportation/Mainelines	\$5.00	\$95.00	\$5.00	\$65.00	\$200.00	\$370.00	\$3,700.00	\$3,330.00	90%
	Utilities	\$2,000.84	\$1,704.08	\$1,199.89	\$1,850.07	\$1,923.35	\$8,678.23	\$25,866.00	\$17,187.77	66%
	Miscellaneous (Administr)	\$0.00	\$0.00	\$0.00	\$60.50	\$0.00	\$60.50	\$66.00	\$5.50	8%
	Neighborhood Watch	\$0.00	\$224.35	\$0.00	\$0.00	\$3,000.00	\$3,224.35	\$3,455.00	\$230.65	7%
	Office Supplies/Sm. Equipment	\$613.96	\$737.66	\$603.70	\$334.90	\$1,342.04	\$3,632.26	\$12,347.00	\$8,714.74	71%
	Operating Supplies Maint	\$587.70	\$73.84	\$1,320.52	\$440.34	\$91.42	\$2,513.82	\$6,637.00	\$4,123.18	62%
	Vehicle Expense	\$0.00	\$0.00	\$0.00	\$85.00	\$440.13	\$525.13	\$2,826.00	\$2,300.87	81%
	Building	\$0.00	\$0.00	\$1,135.00	\$0.00	\$1,530.46	\$2,665.46	\$1,924.00	-\$741.46	-39%
	Project Clean-up/Waste Hauler	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,475.00	\$6,475.00	100%
	Capital Fund	\$6,959.68	\$5,989.00	\$3,851.96	\$0.00	\$0.00	\$16,800.64	\$250,000.00	\$233,199.36	93%
	Total	\$120,143.13	\$217,586.48	\$141,254.11	\$126,297.07	\$137,991.60	\$743,272.39	\$2,016,816.00	\$1,273,543.61	63%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	ASSESSOR									
	Assessor Division Salary	\$14,660.78	\$22,002.30	\$16,314.62	\$15,189.30	\$15,212.00	\$83,379.00	\$208,035.00	\$124,656.00	60%
	Assessor Division SS	\$1,018.86	\$1,556.04	\$1,145.35	\$1,059.28	\$1,064.26	\$5,843.79	\$15,914.00	\$10,070.21	63%
	Assessor Division IMRF	\$1,580.48	\$2,370.72	\$1,770.12	\$1,643.68	\$6,842.62	\$14,207.62	\$24,107.00	\$9,899.38	41%
	Health Insurance	\$9,927.61	\$9,927.61	\$9,927.61	\$9,927.61	\$9,477.37	\$49,187.81	\$134,068.00	\$84,880.19	63%
	Dental Insurance	\$143.70	\$143.70	\$143.70	\$143.70	\$152.33	\$727.13	\$4,500.00	\$3,772.87	84%
	Life Insurance	\$19.35	\$19.35	\$19.35	\$19.35	\$19.35	\$96.75	\$500.00	\$403.25	81%
	Conferences Meetings	\$0.00	\$0.00	\$27.97	\$740.00	\$0.00	\$767.97	\$848.00	\$80.03	9%
	Cook Cty Assessor Tie-in	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$200.00	\$50.00	25%
	Equipment Leasing-Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Postage	\$209.99	\$15.76	\$1.62	\$63.29	\$172.07	\$462.73	\$400.00	-\$62.73	-16%
	Printing-Publishing	\$0.00	\$0.00	\$0.00	\$27.00	\$0.00	\$27.00	\$397.00	\$370.00	93%
	Sidwell Maps	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$707.00	\$707.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.00	\$116.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00	100%
	Office Supplies/Sm Equipment	\$0.00	\$486.99	\$0.00	\$0.00	\$43.11	\$530.10	\$1,500.00	\$969.90	65%
	Total	\$27,560.77	\$36,522.47	\$29,350.34	\$28,813.21	\$33,133.11	\$155,379.90	\$394,718.00	\$239,338.10	61%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	MAINESTAY									
	MaineStay Salary	\$16,167.82	\$24,251.73	\$16,167.82	\$16,167.82	\$20,393.19	\$93,148.38	\$288,310.00	\$195,161.62	68%
	Social Security	\$1,183.42	\$1,798.27	\$1,183.42	\$1,183.42	\$1,508.37	\$6,856.90	\$22,737.00	\$15,880.10	70%
	IMRF	\$1,983.80	\$2,975.70	\$1,983.80	\$1,983.80	\$2,502.24	\$11,429.34	\$40,185.00	\$28,755.66	72%
	Administrative Div. Health Ins.	\$8,909.77	\$8,909.77	\$8,909.77	\$8,909.77	\$8,484.66	\$44,123.74	\$138,222.00	\$94,098.26	68%
	Life Ins.	\$42.56	\$25.80	\$25.80	\$25.80	\$25.80	\$145.76	\$309.00	\$163.24	53%
	Dental Ins.	\$122.03	\$122.03	\$122.03	\$122.03	\$129.35	\$617.47	\$2,928.00	\$2,310.53	79%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$537.00	\$537.00	100%
	Consultation/Staff Training	\$0.00	\$0.00	\$98.00	\$0.00	\$0.00	\$98.00	\$1,070.00	\$972.00	91%
	Special Programs	\$500.00	\$134.44	\$1,190.00	\$0.00	\$0.00	\$1,824.44	\$2,622.00	\$797.56	30%
	Dues-Subscriptions/Licensures	\$197.70	\$376.18	\$238.86	\$118.48	\$267.68	\$1,198.90	\$3,400.00	\$2,201.10	65%
	Print Management	\$220.20	\$220.20	\$0.00	\$220.20	\$0.00	\$660.60	\$2,642.00	\$1,981.40	75%
	Gen Ins Liability Ins Bond	\$0.00	\$0.00	\$803.00	\$0.00	\$0.00	\$803.00	\$959.00	\$156.00	16%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.60	\$2,439.60	\$6,240.00	\$3,800.40	61%
	Mileage-Travel-Lodging Exp	\$0.00	\$11.37	\$0.00	-\$103.95	\$0.00	-\$92.58	\$1,000.00	\$1,092.58	109%
	Postage	\$29.07	\$3.57	\$5.81	\$6.32	\$6.32	\$51.09	\$96.00	\$44.91	47%
	Printing-Publishing	\$185.50	\$71.42	\$59.66	\$163.09	\$138.29	\$617.96	\$576.00	-\$41.96	-7%
	Community Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
	Training Manual & Books	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	100%
	Miscellaneous	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00	\$1.00	-\$29.00	-2900%
	Office Supplies/Sm Equipment	\$0.00	\$119.58	\$0.00	\$0.00	\$899.95	\$1,019.53	\$1,585.00	\$565.47	36%
	Youth Recreation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Summer Youth Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Garage Sale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Total	\$30,061.87	\$39,570.06	\$31,307.97	\$29,316.78	\$34,715.45	\$164,972.13	\$516,721.00	\$351,748.87	68%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	SENIOR									
	Senior Salary	\$22,222.14	\$33,333.21	\$22,222.14	\$22,222.14	\$25,888.81	\$125,888.44	\$288,627.00	\$162,738.56	56%
	Social Security	\$1,646.78	\$2,495.46	\$1,646.78	\$1,646.78	\$1,928.96	\$9,364.76	\$22,762.00	\$13,397.24	59%
	IMRF	\$2,726.66	\$4,089.99	\$2,726.66	\$2,726.66	\$3,176.56	\$15,446.53	\$40,229.00	\$24,782.47	62%
	Life Ins.	\$32.25	\$32.25	\$32.25	\$32.25	\$32.25	\$161.25	\$387.00	\$225.75	58%
	Dental Ins.	\$142.00	\$142.00	\$142.00	\$142.00	\$150.52	\$718.52	\$3,407.00	\$2,688.48	79%
	Administrative Div. Health Ins.	\$9,517.70	\$9,517.70	\$9,517.70	\$9,517.70	\$9,097.13	\$47,167.93	\$108,821.00	\$61,653.07	57%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257.00	\$257.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
	Print Management	\$245.20	\$245.20	\$0.00	\$245.20	\$0.00	\$735.60	\$2,942.00	\$2,206.40	75%
	Dues-Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	100%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Postage	\$20.25	\$642.09	\$9.18	\$638.30	\$882.66	\$2,192.48	\$7,426.00	\$5,233.52	70%
	Printing-Publishing	\$0.00	\$615.00	\$0.00	\$1,371.82	\$0.00	\$1,986.82	\$6,209.00	\$4,222.18	68%
	Telecommunications	\$1.78	\$1.78	\$1.78	\$1.78	\$1.78	\$8.90	\$29.00	\$20.10	69%
	Office Supplies/Sm Equipment	\$0.00	\$395.98	\$0.00	\$0.00	\$0.00	\$395.98	\$1,900.00	\$1,504.02	79%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.50	\$2,439.50	\$6,240.00	\$3,800.50	61%
	(MaineStreamer Fees)	\$292.32	\$2,647.16	\$1,839.60	\$12,038.56	\$5,605.25	\$22,422.89	\$57,300.00	\$34,877.11	61%
	Total	\$37,074.76	\$52,030.66	\$36,818.49	\$39,064.63	\$41,518.17	\$206,506.71	\$492,411.00	\$285,904.29	58%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	CLERK									
	Clerk's Division Salary	\$7,272.10	\$10,813.10	\$6,700.84	\$6,694.29	\$7,940.20	\$39,420.53	\$95,467.00	\$56,046.47	59%
	Social Security	\$537.67	\$806.49	\$493.98	\$493.47	\$575.43	\$2,907.04	\$7,299.00	\$4,391.96	60%
	IMRF	\$892.29	\$1,326.76	\$822.20	\$821.39	\$974.26	\$4,836.90	\$13,100.00	\$8,263.10	63%
	Administrative Div. Health Ins.	\$2,767.29	\$2,767.29	\$2,767.29	\$2,767.29	\$2,485.97	\$13,555.13	\$32,454.00	\$18,898.87	58%
	Life Ins.	\$6.45	\$6.45	\$6.45	\$6.45	\$6.45	\$32.25	\$77.00	\$44.75	58%
	Dental Ins.	\$32.84	\$32.84	\$32.84	\$32.84	\$1.97	\$133.33	\$788.00	\$654.67	83%
	Conferences-Meetings	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$1.00	-\$24.00	-2400%
	Dues-Subscriptions	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$313.00	\$283.00	90%
	Print Management	\$220.20	\$220.20	\$0.00	\$220.20	\$0.00	\$660.60	\$2,642.00	\$1,981.40	75%
	Mileage-Travel-Lodging Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	\$27.00	100%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Honor Flight	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
	Computer Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$359.60	\$2,439.60	\$6,240.00	\$3,800.40	61%
	Hunting/Fishing License	\$37.00	\$0.00	\$190.50	\$0.00	\$50.50	\$278.00	\$0.00	-\$278.00	#DIV/0!
	Postage	\$851.14	\$796.83	\$722.91	\$834.40	\$1,229.46	\$4,434.74	\$6,000.00	\$1,565.26	26%
	Printing-Publishing	\$0.00	\$38.98	\$0.00	\$220.96	\$0.00	\$259.94	\$1,234.00	\$974.06	79%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.00	\$21.00	100%
	Office Supplies/Sm Equipment	\$428.50	\$87.87	\$48.27	\$66.72	\$0.00	\$631.36	\$600.00	-\$31.36	-5%
	Total	\$13,595.48	\$17,441.81	\$12,305.28	\$12,678.01	\$13,623.84	\$69,644.42	\$167,264.00	\$97,619.58	58%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	OEM									
	Emergency Mgmt Salary	\$350.52	\$560.07	\$308.61	\$278.13	\$365.75	\$1,863.08	\$3,959.00	\$2,095.92	53%
	OEM Social Security	\$26.82	\$42.87	\$23.60	\$21.23	\$27.94	\$142.46	\$312.00	\$169.54	54%
	Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Conferences-Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Dues-Subscriptions	\$0.00	\$0.00	\$305.00	\$0.00	\$0.00	\$305.00	\$305.00	\$0.00	0%
	Volunteer Insurance	\$0.00	\$641.80	\$0.00	\$0.00	\$0.00	\$641.80	\$723.00	\$81.20	11%
	Utilities	\$142.48	\$459.42	\$98.28	\$178.67	\$134.75	\$1,013.60	\$3,772.00	\$2,758.40	73%
	Telecommunications	\$145.61	\$0.00	\$200.00	\$202.05	\$232.73	\$780.39	\$2,042.00	\$1,261.61	62%
	Staff Training	\$0.00	\$443.00	\$0.00	\$0.00	\$0.00	\$443.00	\$1.00	-\$442.00	-44200%
	Office Supplies/Sm Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$233.00	\$233.00	100%
	Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Disaster Operations Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
	Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$1,300.00	100%
	Vehicle Expense	\$333.49	\$0.00	\$0.00	\$626.98	\$3,500.72	\$4,461.19	\$2,146.00	-\$2,315.19	-108%
	Total	\$998.92	\$2,147.16	\$935.49	\$1,307.06	\$4,261.89	\$9,650.52	\$15,394.00	\$5,743.48	37%

MAINE TOWNSHIP GENERAL TOWN FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	Mental Health/Comm Serv.	\$7,256	\$36,114	\$33,722	\$29,198	\$39,211	\$145,501	\$440,025	\$294,524	67%
	Total Operating Exp	\$236,691	\$401,413	\$285,694	\$266,675	\$265,244	\$1,494,927	\$4,043,349	\$2,548,422	63%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
REVENUE										
	Property Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	SS Reimbursement	\$8,080.69	\$0.00	\$0.00	\$1,717.56	\$0.00	\$9,798.25	\$15,000.00	\$5,201.75	35%
	Interest Income	\$81.31	\$73.93	\$64.92	\$72.35	\$65.77	\$358.28	\$4,393.00	\$4,034.72	92%
	Energy Assistance Revenue	\$4,581.00	\$0.00	\$3,857.00	\$12.00	\$1,030.00	\$9,480.00	\$18,000.00	\$8,520.00	47%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	TOTAL REVENUES	\$12,743.00	\$73.93	\$3,921.92	\$1,801.91	\$1,095.77	\$19,636.53	\$37,394.00	\$17,757.47	47%
EXPENSES										
EXPENSES-ADMINISTRATIVE										
	Gross Pay Account	\$19,866.86	\$29,800.29	\$19,866.86	\$19,866.86	\$23,144.14	\$112,545.01	\$258,805.00	\$146,259.99	57%
	IDES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Social Security	\$1,471.06	\$2,229.67	\$1,471.06	\$1,471.06	\$1,723.13	\$8,365.98	\$20,350.00	\$11,984.02	59%
	IMRF	\$3,656.49	\$3,656.49	\$2,437.66	\$2,437.66	\$2,839.78	\$15,028.08	\$35,965.00	\$20,936.92	58%
	Administrative Div. Health Ins.	\$8,332.30	\$8,332.30	\$8,332.30	\$8,332.30	\$7,998.67	\$41,327.87	\$96,061.00	\$54,733.13	57%
	Life Insurance	\$32.25	\$32.25	\$32.25	\$32.25	\$32.25	\$161.25	\$387.00	\$225.75	58%
	Dental Insurance	\$141.55	\$141.55	\$141.55	\$141.55	\$150.05	\$716.25	\$3,398.00	\$2,681.75	79%
	Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Accounting Services	\$451.40	\$638.35	\$454.90	\$454.90	\$481.06	\$2,480.61	\$5,822.00	\$3,341.39	57%
	Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00	\$89.00	100%
	Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Print Management	\$370.20	\$370.20	\$370.20	\$370.20	\$370.20	\$1,851.00	\$4,442.00	\$2,591.00	58%
	General Insurance-Liab-Bond	\$0.00	\$6,966.80	\$0.00	\$0.00	\$0.00	\$6,966.80	\$6,979.00	\$12.20	0%
	Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Mileage-Travel-Lodging	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$602.00	\$602.00	100%
	Postage	\$157.87	\$172.83	\$120.86	\$145.35	\$148.82	\$745.73	\$1,500.00	\$754.27	50%
	Printing Publishing	\$0.00	\$0.00	\$0.00	\$362.82	\$0.00	\$362.82	\$1,500.00	\$1,137.18	76%
	Staff Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100%
	Hearing Officer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Office Supplies	\$0.00	\$0.00	\$486.68	\$0.00	\$0.00	\$486.68	\$1,514.00	\$1,027.32	68%
	Computer Software Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,350.00	\$2,350.00	100%
	Comp Tech Support	\$520.00	\$520.00	\$520.00	\$520.00	\$520.00	\$2,600.00	\$6,240.00	\$3,640.00	58%
	Total	\$34,999.98	\$52,860.73	\$34,234.32	\$34,134.95	\$37,408.10	\$193,638.08	\$446,160.00	\$252,521.92	57%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

50%	of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
	EXPENSES-ASSISTANCE									
	Emergency Assist Program	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$1,295.00	\$995.00	77%
	Prescription Drugs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	100%
	Dental Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Medical Services	\$0.00	\$59.97	\$0.00	\$0.00	\$0.00	\$59.97	\$414.00	\$354.03	86%
	Funeral & Burial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	100%
	Client Utilities	\$725.00	\$372.12	\$723.38	\$677.56	\$541.50	\$3,039.56	\$11,650.00	\$8,610.44	74%
	Shelter-Rent	\$6,566.01	\$4,816.01	\$5,516.01	\$3,916.01	\$6,225.69	\$27,039.73	\$77,966.00	\$50,926.27	65%
	Ambulance Paramedic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Food/Pers essentials	\$7,500.00	\$0.00	\$0.00	\$7,500.00	\$0.00	\$15,000.00	\$54,000.00	\$39,000.00	72%
	Transport/Clothing	\$1,760.00	\$1,440.00	\$1,600.00	\$1,280.00	\$1,840.00	\$7,920.00	\$26,152.00	\$18,232.00	70%
	Transient	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$1.00	100%
	Catastro. Med. Insurance	\$0.00	\$5,100.00	\$0.00	\$0.00	\$0.00	\$5,100.00	\$5,100.00	\$0.00	0%
	Total	\$16,551.01	\$11,788.10	\$7,839.39	\$13,373.57	\$8,907.19	\$58,459.26	\$178,280.00	\$119,820.74	67%
	TOTAL OPERATING EXPENSES	\$51,550.99	\$64,648.83	\$42,073.71	\$47,508.52	\$46,315.29	\$252,097.34	\$624,440.00	\$372,342.66	60%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

50% of the year remaining MAR APR MAY JUN JUL YTD DISBURSE BUDGET BALANCE % Left

REVENUE

	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
Property Tax	\$686,565.94	\$98,346.70	\$133,320.03	\$0.00	\$0.00	\$918,232.67	\$1,980,312	\$1,062,079.33	54%
Other Income	\$5,194.51	\$400.00	\$4,696.33	\$50.00	\$741.12	\$11,081.96	\$50,585.00	\$39,503.04	78%
Interest Income	\$177.71	\$154.74	\$147.74	\$173.58	\$153.42	\$807.19	\$4,289.00	\$3,481.81	81%
Permit Fees	\$0.00	\$0.00	\$7,085.75	\$625.00	\$625.00	\$8,335.75	\$6,802.00	-\$1,533.75	-23%
Persnl Prop Replacement Tx	\$4,889.95	\$0.00	\$52,294.25	\$0.00	\$0.00	\$57,184.20	\$79,312.00	\$22,127.80	28%
TOTAL REVENUES	\$696,828.11	\$98,901.44	\$197,544.10	\$848.58	\$1,519.54	\$995,641.77	\$2,121,300.00	\$1,125,658.23	53%

EXPENSES

GENERAL ROAD FUND-ADMINISTRATIVE

Admin Salary Expense	\$5,088.16	\$7,632.24	\$5,851.36	\$5,342.56	\$5,486.56	\$29,400.88	\$74,960.00	\$45,559.12	61%
Health Insurance	\$7,110.26	\$7,110.26	\$9,610.26	\$14,594.78	\$6,764.22	\$45,189.78	\$120,000.00	\$74,810.22	62%
Life Insurance	\$59.33	\$34.19	\$34.19	\$34.19	\$34.19	\$196.09	\$750.00	\$553.91	74%
Dental Insurance	\$122.95	\$122.95	\$122.95	\$122.95	\$130.32	\$622.12	\$2,000.00	\$1,377.88	69%
Alcohol & Drug Testing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00	100%
Payroll Service	\$338.70	\$532.75	\$349.10	\$366.50	\$398.46	\$1,985.51	\$4,577.00	\$2,591.49	57%
Accounting Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Conferences Meetings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	100%
Dues Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$1,025.00	\$1,025.00	\$3,000.00	\$1,975.00	66%
Mileage Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	100%
Municipal Replacement Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,726.00	\$39,726.00	100%
Postage	\$0.00	\$9.65	\$0.00	\$0.00	\$0.00	\$9.65	\$175.00	\$165.35	94%
Printing Publishing	\$0.00	\$1,323.50	\$1,323.50	\$170.00	\$354.35	\$3,171.35	\$3,000.00	-\$171.35	-6%
Telephone	\$444.84	\$418.41	\$538.40	\$364.49	\$464.06	\$2,230.20	\$6,000.00	\$3,769.80	63%
Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	100%
Miscellaneous	\$0.00	\$80.59	\$0.00	\$0.00	\$1.35	\$81.94	\$300.00	\$218.06	73%
Office Supplies	\$301.65	\$0.00	\$0.00	\$278.59	\$112.02	\$692.26	\$1,500.00	\$807.74	54%
Office Equipment	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00	\$3,000.00	\$2,975.00	99%
Total	\$13,465.89	\$17,289.54	\$17,829.76	\$21,274.06	\$14,770.53	\$84,629.78	\$261,478.00	\$176,848.22	68%

GENERAL ROAD FUND-MAINTENANCE

Maint Salary Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,000.00	\$130,000.00	100%
Miscellaneous-Uniforms	\$0.00	\$0.00	\$1,515.74	\$152.96	\$1,297.69	\$2,966.39	\$3,000.00	\$33.61	1%
Building Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,328.02	\$2,328.02	\$3,000.00	\$671.98	22%
Equipment Leasing Maint	\$500.00	\$2,785.50	\$3,463.82	\$6,001.81	\$5,675.06	\$18,426.19	\$70,000.00	\$51,573.81	74%
Landfill Charges - GRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	100%
Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	100%
Street Lighting	\$0.00	\$8,874.49	\$392.15	\$4,467.61	\$4,448.77	\$18,183.02	\$65,000.00	\$46,816.98	72%
Tree Removal & Spraying	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00	\$70.00	\$14,000.00	\$13,930.00	100%
Utilities	\$341.25	\$831.98	\$681.22	\$535.09	\$529.64	\$2,919.18	\$9,000.00	\$6,080.82	68%
Tree Replacement Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Gasoline Oil	\$0.00	\$1,045.47	\$1,412.37	\$1,791.20	\$2,600.31	\$6,849.35	\$22,000.00	\$15,150.65	69%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

50% of the year remaining	MAR	APR	MAY	JUN	JUL	YTD DISBURSE	BUDGET	BALANCE	% Left
Building & Oper Sup Matl	\$0.00	\$670.69	\$0.00	\$1,208.32	\$1,587.92	\$3,466.93	\$7,000.00	\$3,533.07	50%
Maint Equip & Small Tools	\$48.34	\$266.34	\$107.66	\$685.12	\$0.00	\$1,107.46	\$7,200.00	\$6,092.54	85%
Supplies (Equipment)	\$0.00	\$119.99	\$507.45	-\$549.64	\$691.92	\$769.72	\$18,000.00	\$17,230.28	96%
Supplies Roads GRF	\$360.50	\$0.00	\$0.00	\$2,528.00	\$0.00	\$2,888.50	\$4,000.00	\$1,111.50	28%
Supplies Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$9,452.17	\$9,452.17	\$70,000.00	\$60,547.83	86%
Total	\$1,250.09	\$14,594.46	\$8,080.41	\$16,890.47	\$28,611.50	\$69,426.93	\$427,700.00	\$358,273.07	84%

PERMANENT ROAD FUND

Labor On Roads	\$32,473.96	\$38,325.42	\$30,139.19	\$28,828.81	\$31,107.65	\$160,875.03	\$335,000.00	\$174,124.97	52%
Drainage	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$6,000.00	\$5,000.00	83%
Engineering Services	\$0.00	\$560.00	\$840.00	\$6,728.73	\$1,830.00	\$9,958.73	\$20,000.00	\$10,041.27	50%
Landfill Charges - PRF	\$0.00	\$389.94	\$0.00	\$2,365.10	\$375.44	\$3,130.48	\$8,000.00	\$4,869.52	61%
Project Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	100%
Maintenance Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$6,730.00	\$6,730.00	\$425,000.00	\$418,270.00	98%
Supplies / Roads PRF	\$0.00	\$510.36	\$5,296.35	\$4,524.33	\$2,861.79	\$13,192.83	\$30,000.00	\$16,807.17	56%
Total	\$32,473.96	\$39,785.72	\$36,275.54	\$42,446.97	\$43,904.88	\$194,887.07	\$827,000.00	\$632,112.93	76%

EQUIPMENT & BUILDING FUND

Equipment	\$143.28	\$0.00	\$0.00	\$1,192.21	\$1,403.79	\$2,739.28	\$150,000.00	\$147,260.72	98%
Building	\$0.00	\$548.92	\$893.05	\$95.52	\$1,465.52	\$3,003.01	\$13,000.00	\$9,996.99	77%
Storage Building	\$0.00	\$1,896.36	\$1,625.00	\$1,625.00	\$1,625.00	\$6,771.36	\$22,000.00	\$15,228.64	69%
Total	\$143.28	\$2,445.28	\$2,518.05	\$2,912.73	\$4,494.31	\$12,513.65	\$185,000.00	\$172,486.35	93%

SOCIAL SECURITY FUND

Social Security	\$2,833.51	\$3,475.78	\$2,713.30	\$2,574.12	\$2,684.51	\$14,281.22	\$40,000.00	\$25,718.78	64%
Total	\$2,833.51	\$3,475.78	\$2,713.30	\$2,574.12	\$2,684.51	\$14,281.22	\$40,000.00	\$25,718.78	64%

INSURANCE FUND

Workmans Compensation	\$0.00	\$18,797.00	\$0.00	\$0.00	\$0.00	\$18,797.00	\$20,000.00	\$1,203.00	6%
Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$535.00	\$535.00	100%
Gen Ins Liability Ins Bond	\$0.00	\$37,540.00	\$0.00	\$0.00	\$0.00	\$37,540.00	\$38,019.00	\$479.00	1%
Total	\$0.00	\$56,337.00	\$0.00	\$0.00	\$0.00	\$56,337.00	\$58,554.00	\$2,217.00	4%

IL MUNICIPAL RETIREMENT FUND

IMRF	\$4,608.87	\$5,548.20	\$4,032.42	\$3,677.98	\$3,771.54	\$21,639.01	\$64,000.00	\$42,360.99	66%
IMRF Employer ERI Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	100%
Total	\$4,608.87	\$5,548.20	\$4,032.42	\$3,677.98	\$3,771.54	\$21,639.01	\$65,000.00	\$43,360.99	67%

TOTAL OPERATING EXPENSES	\$54,775.60	\$139,475.98	\$71,449.48	\$89,776.33	\$98,237.27	\$453,714.66	\$1,864,732.00	\$1,411,017.34	76%
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF AUGUST 6, 2021
AND AUGUST 20, 2021 AND ROAD DISTRICT CHECKS #21995 THROUGH
CHECK #22030 IN THE AMOUNT OF \$74,379.95.

Maine Township Road & Bridge Fund
AUGUST 2021

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
21995	Aug 1	Blue Cross Blue Shield Of IL	Health Insurance	7,763.44
21996	Aug 1	Security Benefit	Deferred Comp Contributions 7/23	425.00
Wire	Aug 6	Federal Electronic Payroll System	Federal Taxes	4,645.35
Wire	Aug 6	Illinois Department of Revenue	State Taxes	821.69
S/C	Aug 6	Paychex	Service Fee	190.73
Dir.Deposit	Aug 6	Richard A Brandes	Payroll Check	2,108.10
Dir.Deposit	Aug 6	Peter Douvalakis	Payroll Check	2,744.00
Dir.Deposit	Aug 6	Reis Foster	Payroll Check	636.16
Dir.Deposit	Aug 6	Dawne Scheel Hayman	Payroll Check	1,617.32
Dir.Deposit	Aug 6	Hernandez Jack	Payroll Check	1,007.02
Dir.Deposit	Aug 6	Peter A Jimenez	Payroll Check	1,817.50
Dir.Deposit	Aug 6	Justin E Mac Intyre	Payroll Check	2,274.39
Dir.Deposit	Aug 6	Dorothy D. Moran	Payroll Check	41.94
Wire	Aug 10	IMRF	Illinois Municipal Retirement Fund	6,108.43
21997	Aug 11	Comed-Garage	Service at Garage 7/6-8/4	347.66
21998	Aug 11	Comed-Street Lighting	Street Lighting	4,462.78
21999	Aug 11	Comed-Traffic Signals	Traffic Signals 6/22-7/22	53.77
22000	Aug 11	Nicor Gas	Utilities	135.79
22001	Aug 11	Security Benefit	Deferred Comp Contributions 8/6	425.00
22002	Aug 17	AT&T	Telephone & Communication	72.81
22003	Aug 17	Verizon Wireless	Cellular Phone	213.42
Wire	Aug 20	Federal Electronic Payroll System	Federal Taxes	4,528.49
Wire	Aug 20	Illinois Department of Revenue	State Taxes	789.98
S/C	Aug 20	Paychex	Service Fee	180.03
Dir.Deposit	Aug 20	Richard A Brandes	Payroll Check	2,206.95
Dir.Deposit	Aug 20	Peter Douvalakis	Payroll Check	2,698.49
Dir.Deposit	Aug 20	Dawne Scheel Hayman	Payroll Check	1,617.37
Dir.Deposit	Aug 20	Jack Hernandez	Payroll Check	930.68
Dir.Deposit	Aug 20	Peter A Jimenez	Payroll Check	1,925.51
Dir.Deposit	Aug 20	Justin E Mac Intyre	Payroll Check	2,331.41
22004	Aug 24	Aramark	Uniforms	171.84
22005	Aug 24	Beverly Materials, LLC	Supplies For The Road - Stone	460.80
22006	Aug 24	Brandes Richard	Telephone & Communication	25.00
22007	Aug 24	Conserv FS, INC	Gasoline & Oil	2,017.46
22008	Aug 24	Damiano Diesel Service	Equipment Maintenance - Repairs	1,106.73
22009	Aug 24	Des Plaines Material & Supply	Supplies For Right-Of-Way Restoration	336.26
22010	Aug 24	Diamond Paint CO	Paint For Curb Re-Painting	174.20
22011	Aug 24	Domestic Uniform Rental	Building Maintenance	95.52

22012	Aug 24	Douvalakis Peter	Business Use Of Personal Phone	50.00
22013	Aug 24	Evans, Marshall & Pease, PC	Share Of FY 2020-21 Annual Audit	4,200.00
22014	Aug 24	Groot Industries, INC	Landfill	786.40
22015	Aug 24	Golf Mill Ford	Equipment Maintenance - Repairs	255.51
22016	Aug 24	Grainger INC	Building Operating Supplies	33.33
22017	Aug 24	VOID	Void	-
22018	Aug 24	IL Dept Of Transportation	25% Traffic Signal Maintenance For Apri	341.64
22019	Aug 24	Jimenez Peter	Telephone & Communication	25.00
22020	Aug 24	Just Tires	Equipment Maintenance	30.25
22021	Aug 24	Macmunnis INC AAF Com Ed	Offsite Storage	1,625.00
22022	Aug 24	Macintyre Justin	Telephone & Communication	25.00
22023	Aug 24	Maine Township - Town Found	Reimbursement For Share Of Mainely News	1,590.76
22024	Aug 24	Napa Auto Parts	Equipment Maintenance	224.05
22025	Aug 24	Spaceco INC	Engineering Review MTH - Master	1,890.00
22026	Aug 24	The Mulch Center	The Mulch Center	140.00
22027	Aug 24	Traffic Control & Protection INC	Equipment	1,606.25
22028	Aug 24	Metro Federal Credit Union	Training - JM,RB, PJ	536.29
22029	Aug 24	Metro Federal Credit Union	Equipment Maintenance	78.39
22030	Aug 24	Home Depot Credit Services	Building Operating Supplies	1,433.06
				\$ 74,379.95

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of August 6th, 2021 and August 20th, 2021 and Road District Checks #21995 through Checks #22030 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 24TH DAY OF AUGUST, 2021.

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF AUGUST 6, 2021
AND AUGUST 20, 2021 AND GENERAL TOWN FUND CHECKS #58838
THROUGH CHECK #58917 IN THE AMOUNT OF \$331,600.87.

Maine Township General Town Fund

AUGUST 2021

Check #	Date	Name	Description	Amount
58432V	Aug 16	VOID	Void	(1,325.00)
58838	July 28	Anderson Pest Solution	July Commercial Service	100.85
58839	July 28	Comcast	Business Internet & Phone 6/17-7/16	111.86
58840	July 28	Comcast	Business Internet & Phone 7/17-8/16	120.87
58841	Aug 1	Aflac	Aflac	34.08
58842	Aug 1	Blue Cross Blue Shield	August Health Insurance	60,801.46
58843	Aug 1	NCPERS Group Life Ins.	IMRF Voluntary Life Ins.	80.00
58844	Aug 1	Security Benefit	Deferred Comp Contributions 7/23	820.00
58845	Aug 1	VSP of Illinois, NFP	VSP Voluntary Vision Ins.	132.24
58846	July 29	US Postmaster	Mainly News Postage-Summer Edition	9,125.94
Wire	Aug 3	Paychex Time Attendance Fee	Payroll Administration Fee	322.50
Wire	Aug 5	Paychex Time Attendance Fee	Payroll Administration Fee	281.50
58847	Aug 5	Aqua Illinois, Inc.	Water & Sewer Service 6/24-7/23	209.86
58848	Aug 5	Republic SVC #551	Pick-Up Service 8/1-8/31	277.94
58849	Aug 5	Comcast	Internet, IP, Phone, Fax 7/19-8/18	335.91
58850	Aug 5	Nicor Gas	Commercial Heat 6/11-7/13	138.96
Wire	Aug 6	Federal Electronic Payroll System	Federal Taxes	13,970.90
Wire	Aug 6	Illinois Department of Revenue	State Taxes	2,808.93
S/C	Aug 6	Paychex	Service Fee	363.53
3525	Aug 6	Susan Moylan Krey	Payroll	896.41
Dir.Deposit	Aug 6	Karen Dimond	Payroll	969.77
Dir.Deposit	Aug 6	Peter W. Gialamas	Payroll	77.72
Dir.Deposit	Aug 6	Edward Beauvais	Payroll	3,602.30
Dir.Deposit	Aug 6	Kimberly Jones	Payroll	387.50
Dir.Deposit	Aug 6	Asif Malik	Payroll	415.15
Dir.Deposit	Aug 6	James Maher	Payroll	400.57
Dir.Deposit	Aug 6	Kelly Maron Horvath	Payroll	438.66
Dir.Deposit	Aug 6	Carol A. Langan	Payroll	1,377.75
Dir.Deposit	Aug 6	Dayna E. Berman	Payroll	2,781.36
Dir.Deposit	Aug 6	Doriene K. Prorak	Payroll	1,480.62
Dir.Deposit	Aug 6	Dorothy D. Moran	Payroll	533.54
Dir.Deposit	Aug 6	Jessica M. Fox	Payroll	766.37
Dir.Deposit	Aug 6	Marty Cook	Payroll	691.19
Dir.Deposit	Aug 6	Michael A. Samaan	Payroll	1,488.82
Dir.Deposit	Aug 6	Nader A. Ghazaleh Sr.	Payroll	1,135.02
Dir.Deposit	Aug 6	Nicholas W. Kanehl	Payroll	463.35
Dir.Deposit	Aug 6	Robert M. Carrozza	Payroll	169.96
Dir.Deposit	Aug 6	Ronald R. Bartsch	Payroll	166.84
Dir.Deposit	Aug 6	Victoria K Rizzo	Payroll	1,758.55
Dir.Deposit	Aug 6	Kelly Stonitsch	Payroll	920.93
Dir.Deposit	Aug 6	Debra A. Babich	Payroll	1,441.36
Dir.Deposit	Aug 6	Elizabeth J. Coy	Payroll	1,223.49
Dir.Deposit	Aug 6	Faris E. Dababneh	Payroll	1,023.21
Dir.Deposit	Aug 6	Mary Dolores Phillips	Payroll	653.54
Dir.Deposit	Aug 6	Branka Mackic-Aleksic	Payroll	1,088.52

Dir.Deposit	Aug 6	Lauren Crisostomo	Payroll	1,209.43
Dir.Deposit	Aug 6	Naomi J. Bowman	Payroll	1,363.36
Dir.Deposit	Aug 6	Richard D. Lyon	Payroll	2,257.05
Dir.Deposit	Aug 6	Ashley Homa	Payroll	1,064.12
Dir.Deposit	Aug 6	Logan Brown	Payroll	1,050.19
Dir.Deposit	Aug 6	Karen A. Cohen	Payroll	1,245.63
Dir.Deposit	Aug 6	Marie C. Dachniwsky	Payroll	1,501.20
Dir.Deposit	Aug 6	Monika Jaroszewicz	Payroll	1,379.98
Dir.Deposit	Aug 6	Oksana T. Bukaczyk	Payroll	1,183.40
Dir.Deposit	Aug 6	Therese A. Tully	Payroll	1,569.68
Dir.Deposit	Aug 6	Wieslawa Tytko	Payroll	1,704.77
Dir.Deposit	Aug 6	Eva Magnowski	Payroll	863.79
Dir.Deposit	Aug 6	John Bennett	Payroll	134.88
Wire	Aug 10	IMRF	Illinois Municipal Retirement Fund	23,933.89
58851	Aug 11	Comed	OEM Service 7/6-8/4	100.09
58852	Aug 11	Nicor Gas	Commercial Heat 6/16-7/16	50.74
58853	Aug 11	Security Benefit	Deferred Comp Contributions 8/6	820.00
58854	Aug 16	Access One, Inc.	Pot Lines 8/1-8/31	195.71
58855	Aug 16	Comcast Business	Business Voice Edge Phone Service	1,456.44
58856	Aug 16	Comed	Electric Service to Town Hall 7/8-8/6	1,476.01
58857	Aug 16	Verizon Wireless-Admin	Cell Phones 8/2-9/1	130.44
58858	Aug 17	Sanam Studios Dance, LLC	Remainder Balance for Pakistan Cult. Day	3,000.00
Wire	Aug 20	Federal Electronic Payroll System	Federal Taxes	13,425.80
Wire	Aug 20	Illinois Department of Revenue	State Taxes	2,643.06
S/C	Aug 20	Paychex	Service Fee	351.38
3526	Aug 20	Susan Moylan Krey	Payroll	896.36
Dir.Deposit	Aug 20	Karen Dimond	Payroll	969.77
Dir.Deposit	Aug 20	Peter W. Gialamas	Payroll	77.72
Dir.Deposit	Aug 20	Carol A. Langan	Payroll	1,377.75
Dir.Deposit	Aug 20	Dayna E. Berman	Payroll	2,781.36
Dir.Deposit	Aug 20	Doriene K. Prorak	Payroll	1,480.62
Dir.Deposit	Aug 20	Dorothy D. Moran	Payroll	527.22
Dir.Deposit	Aug 20	Jessica M. Fox	Payroll	860.34
Dir.Deposit	Aug 20	Marty Cook	Payroll	691.19
Dir.Deposit	Aug 20	Michael A. Samaan	Payroll	1,488.77
Dir.Deposit	Aug 20	Nader A. Ghazaleh Sr.	Payroll	1,135.02
Dir.Deposit	Aug 20	Nicholas W. Kanehl	Payroll	931.31
Dir.Deposit	Aug 20	Robert M. Carrozza	Payroll	67.12
Dir.Deposit	Aug 20	Ronald R. Bartsch	Payroll	312.97
Dir.Deposit	Aug 20	Stephen T. Basista	Payroll	428.20
Dir.Deposit	Aug 20	Victoria K. Rizzo	Payroll	1,758.55
Dir.Deposit	Aug 20	Kelly Stonitsch	Payroll	920.93
Dir.Deposit	Aug 20	Debra A. Babich	Payroll	1,441.36
Dir.Deposit	Aug 20	Elizabeth J. Coy	Payroll	1,223.49
Dir.Deposit	Aug 20	Faris E. Dababneh	Payroll	1,023.21
Dir.Deposit	Aug 20	Mary Dolores Phillips	Payroll	653.54
Dir.Deposit	Aug 20	Branka Mackic-Aleksic	Payroll	1,088.52
Dir.Deposit	Aug 20	Lauren Crisostomo	Payroll	1,209.43
Dir.Deposit	Aug 20	Naomi J. Bowman	Payroll	1,363.36

Dir.Deposit	Aug 20	Richard D. Lyon	Payroll	2,257.05
Dir.Deposit	Aug 20	Ashley Homa	Payroll	1,183.53
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Dir.Deposit	Aug 20	Karen A. Cohen	Payroll	1,245.63
Dir.Deposit	Aug 20	Marie C. Dachniwsky	Payroll	1,501.20
Dir.Deposit	Aug 20	Monika Jaroszewicz	Payroll	1,379.98
Dir.Deposit	Aug 20	Oksana T. Bukaczyk	Payroll	1,183.40
Dir.Deposit	Aug 20	Therese A. Tully	Payroll	1,569.68
Dir.Deposit	Aug 20	Wieslawa Tytko	Payroll	1,704.77
Dir.Deposit	Aug 20	Eva Magnowski	Payroll	863.79
Dir.Deposit	Aug 20	Banutharakeswar Sivasubramani	Payroll	349.12
Dir.Deposit	Aug 20	John Bennett	Payroll	100.58
58859	Aug 24	Alternative Energy Solutions	Generator Service & Labor	435.00
58860	Aug 24	American Taxi Dispatch, Inc.	Mainlines 2 Vouchers	10.00
58861	Aug 24	Ancel Glink P.C.	Legal Services	12,127.00
58862	Aug 24	Anderson Pest Solution	Commercial Service Billing	100.85
58863	Aug 24	Aqua Plumbing Heating	Plumbing-Building Back Up	1,440.00
58864	Aug 24	Avenues to Independence	Grant Payment 5	4,017.00
58865	Aug 24	Nami-CCNS	Grant Payment 2	1,030.00
58866	Aug 24	Bond, Dickson & Associates, P.C.	July IMRF Legal Fees	1,739.00
58867	Aug 24	Northwest Compass, Inc.	Grant Payment 1	1,563.00
58868	Aug 24	Center for Enriched Living	Grant Payment 1	1,280.00
58869	Aug 24	The Center of Concern	Grant Payment 5	3,616.00
58870	Aug 24	Cook County Sheriff's	June, Vehicle & Officer Usage	4,200.00
58871	Aug 24	Coy, Elizabeth	Reimbursement, Mileage & Meeting	49.15
58872	Aug 24	Pulse/Office Equipment Leasing CO.	Office Supplies & Print Management	725.00
58873	Aug 24	District 63 Education	Grant Payment 6	1,083.00
58874	Aug 24	Evans, Marshall and Pease, PC	Bookkeeping & Accounting	13,050.00
58875	Aug 24	Fox Valley Fire & Safey, Inc.	Fire Alarm Annual Inspection	925.99
58876	Aug 24	Garvey's Office Products	Office Supplies	113.89
58877	Aug 24	J&J Rental	Special Programs/Cultural Days	1,100.00
58878	Aug 24	The Josselyn Center	Grant Payment 5	8,766.00
58879	Aug 24	Journal & Topics Newspapers	Legal Ad, Agency Funding	91.90
58880	Aug 24	Justifacts Credential Verification	New Employee Background Check	29.75
58881	Aug 24	Leyden Family Service	Grant Payment 5	4,817.00
58882	Aug 24	Life Span	Grant Payment 3	1,266.00
58883	Aug 24	Little City Foundation	Grant Payment 1	200.00
58884	Aug 24	Lyon, Richard	Webmaster Services Fee 3/15-9/15	3,500.00
58885	Aug 24	Maryville Academy (dba) Family	Grant Payment 3	1,500.00
58886	Aug 24	Mighty Mites Awards & Son	Awards for Pakistan & Indial Cult. Day	1,431.00
58887	Aug 24	Miracle House, Inc.	Grant Payment 1	2,580.00
58888	Aug 24	Susan Moylan Krey	Reimbursement, Mileage	28.17
58889	Aug 24	National Pen Corp.	Promotional Pens for Events	104.99
58890	Aug 24	Quadient Finance USA, Inc.	Clerk Passport Postage	2,356.43
58891	Aug 24	NJ Castillo Landscaping	Landscaping	1,900.00
58892	Aug 24	North Suburban Legal Aid Clinic	Grant Payment 1	900.00
58893	Aug 24	NW Suburban Day Care Ctr.	Grant Payment 6	3,883.00
58894	Aug 24	Older Adult Services	Replacement of Feb & Grant Payment 2	2,700.00
58895	Aug 24	Orchard Village	Grant Payment 1	500.00

58896	Aug 24	Park Ridge Park District	Reily Bialczak Scholarship Fund	275.00
58897	Aug 24	Park Ridge Stationers	Operating Supplies, Special Programs	1,798.39
58898	Aug 24	Presstech, Inc.	Summer 2021 Mainely News	11,361.00
58899	Aug 24	Search, Inc.	Grant Payment 1	500.00
58900	Aug 24	Signarama	Special Programs/Cultural Days	320.00
58901	Aug 24	Stages USA	Special Programs/Cultural Days	900.00
58902	Aug 24	Township Officials of IL	2021 Membership Dues for TOI	1,467.59
58903	Aug 24	Turning Point Behavioral	Grant Payment 5	3,333.00
58904	Aug 24	Tytko, Wieslawa	Reimbursement, Office Supplies	17.38
58905	Aug 24	Warehouse Direct	Computer Tech Support	1,798.00
58906	Aug 24	Kenneth Young Center	Grant Payment 1	1,170.00
58907	Aug 24	Metro Federal Credit Union	Administration Expenses	294.90
58908	Aug 24	Metro Federal Credit Union	Recovery Connection Expenses	3,236.73
58909V	Aug 24	VOID	Second Page Check	-
58910V	Aug 24	VOID	Third Page Check	-
58911V	Aug 24	VOID	Fourth Page Check	-
58912	Aug 24	Metro Federal Credit Union	Assessor Expenses	350.69
58913	Aug 24	Metro Federal Credit Union	MaineStay Expenses	183.27
58914	Aug 24	Metro Federal Credit Union	Maintenance Expenses	387.60
58915V	Aug 24	VOID	Second Page Check	-
58916	Aug 24	Metro Federal Credit Union	MaineStreamers Expenses	775.30
58917V	Aug 24	VOID	Second Page Check	-

\$ 331,600.87

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of August 6, 2021 and August 20, 2021 and General Town Fund Checks #58838 through Check #58917 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 24TH DAY OF AUGUST 2021.

Supervisor

Attest:

Clerk

Trustees

Memo

To: Elected Officials
From: Dayna Berman
Date: August 24, 2021
Re: Part Time Receptionist

I am enclosing a resume for Cathleen Ryder who we are recommending for a part-time Receptionist position at our front desk. Cathleen has relevant recent front desk experience and resides in Park Ridge. The hourly rate would be \$15/hr with no benefits or a total of 19 per week.

Cathleen Ryder

Over 20 years of progressively responsible positions in Accounting/Finance, Administrative Support and Customer Service within the service industry Proven supervisory capabilities and a strong aptitude for training and motivating.

- Demonstrated analytical and organizational effectiveness.
- Excellent interpersonal and communication skills.
- Decisive problem-solving abilities.

Work Experience

Member Services Attendant

CENTENIAL FITNESS CENTER

2018 to Present

Opening facility, greeting and checking in members, process cash and credit card transactions, reconciling cash drawer, membership and activity enrollment.

Childs Play Attendant

CAPITAL FITNESS INC

2017 to 2018

Checking in, checking out, and monitoring children in facility.

Accounts Receivable Supervisor

ST. VINCENT DEPAUL ENTERPRISES

2000 to 2002

Managed all operations of the Accounts Receivable Dept. while interfacing daily with Payroll, Staffing, and Upper Management.

- Reduced outstanding receivables over 60 days from 21% to 7%.
- Researched and resolved disputed balances of over \$500,000.00.

Credit Analyst

INTERNAL AUDIT BUREAU - Hamlin, PA

1999 to 2000

Managed and reconciled current and outstanding deductions for local Dairy Distributor.

- Collected 75% of outstanding deduction within a four month period.

Major Accounts Credit Representative

RICOH CONSUMER PRODUCTS GROUP - Reno, NV

1997 to 1999

Reno, NV 1997 - 1999

Producer of digital cameras, computer media, and office equipment with annual sales of \$120 million.

Major Accounts Credit Representative

Managed all facets of the major accounts from reconciliation to collection. Developed and maintained positive relationships with customers, sales, and upper management. Verified and resolved all discrepancies with regards to invoicing and credits. Produce detailed month-end reports and monthly cash forecasting.

- Instrumental in reconciliation project to document and collect outstanding balances over three years past due in excess of \$5 million.
- Reduced the over-120-day accounts receivable balances by 300% within a one-year period.

Collections Consultant

Chicago - Chicago, IL
1995 to 1997

Utilized accounting and publishing experience as a consultant for several publishing companies within the Chicago area.

- Upgraded warehousing procedures which, provided more efficient inventory control and improved customer satisfaction.
- Reduced over-90-day outstanding balances from 25% to less than 6% in a one-year period.

Credit Manager

PROBUS PUBLISHING COMPANY - Chicago, IL
1991 to 1994

Directly responsible for accounts receivable in excess of \$1 million. Supervised and trained accounting personnel. Established positive, profitable working relationships with customers and vendors. Performed and supervised a variety of accounting functions including processing returns, issuing credit memos, monthly billing, customer inquiries, monthly closings, and account reconciliations.

- Conducted audits on major retail accounts and collected over \$300,000 on balances over-120-days past due.
- Reduced the over-90-day accounts receivable balances by 25% within a one-year period.

Senior Billing / Accounts Receivable Representative

CHOICE CARE - Cincinnati, OH
1991 to 1991

Cincinnati, OH 1991

Non-profit health insurance provider with a membership of 132,000.

Senior Billing / Accounts Receivable Representative

Directed and coordinated the auditing of major employer groups, and the documentation and collection of outstanding balances. Developed and presented recommendations for the establishment of policies and procedures. Trained new finance employees.

- Instrumental in the implementation of the Point of Service Product for the Finance Department; provided a thorough evaluation and reorganization of the re-insurance area.
- Improved accounts receivables from 30% to 9% within a two-month period.

Enrollment / Billing Quality Control Supervisor

LINCOLN NATIONAL HEALTH PLAN
1989 to 1990

Multiple Positions

LINCOLN NATIONAL HEALTH PLAN - Colorado Springs, CO

1987 to 1990

Health Insurance provider employing over 5,000 nationwide.

Enrollment / Billing Quality Control Technical Assistant

LINCOLN NATIONAL HEALTH PLAN

1988 to 1989

Quality Control Reconciliation Auditor

LINCOLN NATIONAL HEALTH PLAN

1988 to 1988

Enrollment / Billing Specialist

LINCOLN NATIONAL HEALTH PLAN

1987 to 1988

Increased level of responsibility and management experience over a four-year period. Trained and supervised the efforts of 20 employees charged with a variety of enrollment support functions including auditing, distribution, and eligibility. Provided comprehensive technical support to 80 additional employees; produced monthly production reports; modified and implemented departmental auditing policies and procedures. Assisted in the implementation of the Quality Control Department.

- Implemented and supervised a centralized eligibility verification center, resulting in increased overall departmental efficiency.
- Initiated departmental reorganization; implemented cross-training program on various auditing functions.

Education

High school diploma

Hoffman Estates High School - Hoffman Estates, IL

Some College in Accounting

Harper College - Palatine, IL

Skills

- Account Reconciliation
- Auditing
- Forecasting
- Internal Audits
- Accounts Receivable
- Excel
- English
- Customer service

MEMORANDUM

To: Clerk Peter Gialamas
Assessor Susan Moylan Krey
Hwy. Commissioner Ed Beauvais
Trustee Kimberly Jones
Trustee Kelly Horvath
Trustee James Maher
Trustee Asif Malik

cc: Administrator Dayna Berman
Township Attorney.

From: Supervisor Karen J. Dimond

Subject: Ordinance No. 2021-3

Date: August 19, 2021

Attached, for your review and consideration, is a copy of Ordinance No. 2021-3, which is an Amendment to Ordinance 97-3, the Maine Township Property Maintenance Code.

This matter is up for discussion and vote at the August 24, 2021 Board Meeting.

Thank you.

TOWNSHIP OF MAINE)
COUNTY OF COOK) SS.
STATE OF ILLINOIS)

ORDINANCE NO. 2021-3

**AMENDMENT TO ORDINANCE 97-3
PROPERTY MAINTENANCE CODE**

WHEREAS, the Maine Township Board recognizes that the purpose and importance of a Property Maintenance Code is to protect the public health, safety and welfare of its residents within the unincorporated area of Maine Township; and

WHEREAS, establishing regulations and enforcement procedure prevents and controls that real estate is maintained in a safe and sanitary condition, free of health, fire and safe hazards; and

WHEREAS, on July 22, 1997, a Property Maintenance Code was adopted by the Maine Township Board; and

WHEREAS, subsequently in 1999, 2000 and 2001, three Amendments to the Property Maintenance Code were adopted by the Maine Township Board; and

WHEREAS, the Maine Township Highway Commissioner has requested that the Maine Township Board further update the Township's Property Maintenance Code to include provisions from the International Property Maintenance Code as published by the International Code Council.

NOW, THEREFORE, BE IT ORDAINED, by the Supervisor and the Board of Trustees of Maine Township, Cook County, Illinois that the following provisions are hereby adopted:

A. Provisions from the International Property Maintenance Code:

Section 302.1. **Sanitation**. Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.

Section 302.2. **Grading and Drainage**. Premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon. **Exception:** Approved retention areas and reservoirs.

Section 302.3. **Sidewalks and Driveways**. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

Section 302.7. **Accessory Structures**. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

Section 302.9. **Defacement of Property.** A person shall not willfully or wantonly damage, mutilate or deface any exterior surface of any structure or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the owner to restore said surface to an approved state of maintenance and repair.

Section 304.2. **Protective Treatment.** Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

Section 304.3. **Premises Identification.** Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be not less than four (4) inches (102 mm) in height with a minimum stroke width of 0.5 inch (12.7 mm).

Section 304.6. **Exterior Walls.** Exterior walls shall be free from holes, breaks and loose or rotting material; and maintained weatherproof and properly surface coated where required to prevent deterioration.

Section 308.1. **Accumulation of Rubbish or Garbage.** Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

Section 308.2. **Disposal of Rubbish.** Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers.

Section 308.3. **Disposal of Garbage.** Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers.

Section 308.3.2. **Containers.** The operator of every establishment producing Garbage shall provide, and at all times cause to be utilized, approved leakproof containers provided with close-fitting covers for the storage of such materials until removed from the premises for disposal.

B. **Enforcement.** The person designated by the Maine Township Supervisor and the Board of Trustees as the Code Enforcement Office is empowered to enforce the provisions of this Ordinance. If any violation is discovered by the Enforcement Office, a citation shall be issued to the party responsible for the abatement of the violation setting forth the provision or provisions of this Ordinance deemed to be violated. A violation shall be subject to a fine of not less than Fifty Dollars (\$50.00) nor more than Five Hundred Dollars (\$500.00) for each offense. Every day that a violation continues shall constitute a separate offense. Any citation issued for the same violation with three (3) months of the issuance or disposition of a prior violation shall be deemed to be the second, third or greater number of consecutive violations as to the same condition for the purpose of determining the amount of the fine.

C. **Conflict.** In the event any of the provisions of this Ordinance conflict with the provisions contained in Ordinance 97-3, or any Amendments thereto, then the provisions of this Ordinance shall control.

D. **Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by Law.

ROLL CALL VOTE: Ayes: _____ Nays: _____ Absent: _____

ADOPTED by the Maine Township Supervisor and Board of Trustees this 24th day of August, 2021.

KAREN J. DIMOND, Supervisor

KIMBERLY JONES, Trustee

KELLY HORVATH, Trustee

JAMES MAHER, Trustee

ASIF MALIK, Trustee

ATTEST:

PETER GIALAMAS, Clerk

MEMORANDUM

To: Clerk Peter Gialamas
Assessor Susan Moylan Krey
Hwy. Commissioner Ed Beauvais
Trustee Kimberly Jones
Trustee Kelly Horvath
Trustee James Maher
Trustee Asif Malik

cc: Administrator Dayna Berman
Township Attorney

From: Supervisor Karen J. Dimond

Subject: Investment Policy

Date: August 19, 2021

Attached, for your review and consideration, is a copy of an Investment Policy.

This matter is up for discussion and vote at the August 24, 2021 Board Meeting.

Thank you.

**MAINE TOWNSHIP
INVESTMENT POLICY**

I. Policy

It is the policy of the Township of Maine to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Township and conforming to all federal and state statutes governing the investment of public funds. This policy is enacted pursuant to the Public Funds Investment Act, 30 ILCS 235/1.

II. Scope of Investment Policy

This policy includes all General Fund, Road and Bridge, and General Assistance funds belonging to or in the custody of Maine Township. Except for any restricted special funds, the Township will maximize investment earnings and increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. Objectives

The primary objectives, in priority order, of the Township's investment activities shall be:

1. **Legality:** The Township's investments will be in compliance with all statutes governing the investment of public funds and will conform to federal, state and other legal requirements.
2. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the Township shall be undertaken in a manner that seeks first to ensure that capital losses are avoided whether they be from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
3. **Liquidity:** The Township's investment portfolio will remain sufficiently liquid to enable the Township to meet all operating requirements which might be reasonably anticipated.
4. **Return to Investments:** The Township's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles commensurate with the Township's investment risk constraints and the cash flow characteristics of the portfolio.

IV. Diversification

In order to reduce the risk of default, the investment portfolio of the Township of Maine shall not exceed the following diversification limits unless specially authorized by the Board of Trustees: Monies deposited at a financial institution shall not exceed fifty percent (50%) of the capital stock and surplus of that institution.

V. Responsibility & Accounting

All investment of funds under the control of the Maine Township Supervisor is the direct responsibility of the Maine Township Supervisor. The Maine Township Supervisor shall be responsible for all transactions and shall establish a system of controls of the activities of all subordinates who are directly involved in the assistance of such investment activities.

VI. Internal Controls

The Supervisor is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Township are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgement by the Township Board.

VII. Reporting

As directed by the Township Supervisor, the Township staff shall record all investments transactions. A report will be generated at least quarterly and submitted by the Supervisor to the Board of Trustees, listing all active investments, location of investments, maturity of investments, interest rate and other pertinent information deemed necessary. A periodic review of the Township's portfolio shall be conducted at least once a year to review its effectiveness, liquidity, rate of return, diversification, and general performance.

VIII. Authorized Investments

Maine Township shall invest in instruments as allowed by the Public Funds Investment Act, 30 ILCS 235/2.5. A summary of authorized investments are as follows:

1. Notes, bonds, certificates of indebtedness, treasury bills or other securities which are guaranteed by the full faith and credit of the United States of America.
2. Bonds, notes, debentures or other similar obligations of the United States of America or its agencies.
3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act, and that is insured by the FDIC.

4. Money market mutual funds registered under the Investment Company Act of 1940.
5. Interest bearing bonds of other government bodies as permitted by 30 ILCS 235/2(a-1).

IX. Ethics & Conflict of Interest

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with property execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Supervisor any financial interests in financial institutions that conduct business within their jurisdiction, and they shall further disclose any large personal/financial investment positions that could be related to the performance of Maine Township's portfolio.

X. Collateralization

It is the policy of Maine Township to require that funds on deposit that are not insured by the FDIC be secured by some form of collateral. The Township will accept any of the following assets as collateral:

- U.S. Government Securities
- Obligations of Federal Agencies
- Obligation of Federal Instrumentalities
- Obligations of the State of Illinois

The Township reserves the right to accept or reject any form of the above-named securities. The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed quarterly, and additional collateral will be requested when the ratio declines below the level required and collateral will be released if the market value exceeds the required level. Pledged collateral will be held in safekeeping, by an independent third-party depository designated by the Township and evidenced by a safekeeping agreement. Collateral agreements will preclude the release of the pledged assets without an authorized signature from Maine Township. Maine Township realizes that there is a cost factor involved with collateralization and the Township will pay any reasonable and customary fees related to collateralization.

XI. Prudent Person Standard

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the possible income to be derived.

In maintaining its investment portfolio, the Township Supervisor shall avoid any transaction that might impair public confidence in the Township of Maine.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the Township's portfolio.

Material, relevant, and decision-useful sustainability factors have been or are regularly considered by the agency, within the bond of financial and fiduciary prudence, in evaluating investment decisions.

XII. Investment Guidelines

To assist in attaining the stated objectives, the following guidelines shall be observed:

1. Investments shall be made in a manner that seeks to insure the preservation of capital in the overall portfolio. Diversification of investments is required to avoid unreasonable risks.
2. The portfolio should remain sufficiently liquid to meet operating requirements which may be reasonably anticipated. Cash flows, actual and projected, shall be reviewed at least quarterly.
3. All investments shall be selected on the basis of competitive bids or current market rates for publicly listed investments.

XIII. Financial Institutions

The Township Supervisor will have the responsibility to select which financial institutions will be depositories for Township funds. The Township Supervisor will take into consideration security, size, location, condition, service, fees and the community relations involvement of the financial institution when choosing a financial institution.

XIV. Amendment

This policy may be reviewed from time to time and revised upon approval of the Township Supervisor and adopted by the Board of Trustees.

XV. Conflicting Provisions:

In the event of any conflict between any state or federal regulation, statute or code and any term or condition of this Policy, the statute, regulation or code shall control but only to the extent of such conflict or inconsistency and only to the extent said regulation, statute or code is more restrictive than said terms and conditions of this Policy.

ADOPTED by the Maine Township Supervisor and Board of Trustees this 24th day of August, 2021.

KAREN J. DIMOND, Supervisor

KIMBERLY JONES, Trustee

KELLY HORVATH, Trustee

JAMES MAHER, Trustee

ASIF MALIK, Trustee

ATTEST:

PETER GIALAMAS, Clerk



Memo

To: Maine Township Elected Officials

From: MaineStay Director Richard Lyon

Email Hosting Service Upgrade

All Maine Township email addresses are currently hosted with GoDaddy. Maine Township has been using an older product (Workspace Email) that is being phased out by the end of this year, which will require us to upgrade to a more modern hosting service (Microsoft 365). This upgrade will provide a more user-friendly and secure email experience and allow users to have access to all their email, folders, and contacts from any device. I have obtained quotes from three companies for price comparison. After speaking with representatives from these three companies and consulting with WarehouseDirect, Maine Township's IT services provider, I recommend using GoDaddy for the email upgrade as they offer the lowest cost along with a more trouble-free migration process since they are our current email and website host. GoDaddy will also issue Maine Township a pro-rated credit for annual email hosting renewal already paid in June 2021, which will be deducted from upgrade cost.

Here is a price comparison between the three companies for 55 email accounts over a three-year period:

	GoDaddy	Microsoft	Comcast
55 Email Accounts	\$7,700.40	\$9,900.00	\$9,900.00
Migration Fee	none	none	\$2,750.00
Total Cost (3 years)	\$7,700.40	\$9,900.00	\$12,650.00

Attached please find additional information and quotes from all three companies for your review.

Richard Lyon

From: brandon4999@godaddy.com
Sent: Monday, August 16, 2021 12:32 PM
To: Richard Lyon
Subject: Re: I am your GoDaddy Rep.

I'm going to quote you with and without our "Email Backup Service" without the backups on all emails, the email data would not be backed up by GoDaddy and your local backups would be the only way to reciver email data if anything were to get deleted.

Email Backup

Over 75% of companies have lost data—most from accidental or malicious deletion. Once it's deleted, it's gone. For as little as **\$2.99 per month** GoDaddy's Office 365 Email Backup protects your data with unlimited backups and up to 6 daily snapshots.

****There is a good chance the prices in these quotes can be reduced to a lower discount but the promotions change to often to give you the accurate number.**

New Quote without Backups:

Today, we spoke about getting email for 55 users for 3 years. Today's sale price saves you \$6,444.25 and costs \$7,700.40 (which includes the one-time Migration cost).

Keep in mind, when your products renew they'll renew at the Full Price and assuming the prices don't increase you'd be looking at \$12,220.20 for 3 years.

Quote Breakdown:

- 10 Email Plus (50GB mailbox) users
- 45 Email Essentials (10GB mailbox) users
- 55 Migration

This offer expires 8/23/2021 (not including taxes that may apply).

New Quote with the Backups:

Today, we spoke about getting email for 55 users for 3 years. Today's sale price saves you \$6,444.25 and costs \$13,620.60 (which includes the one-time Migration cost).

Keep in mind, when your products renew they'll renew at the Full Price and assuming the prices don't increase you'd be looking at \$18,140.40 for 3 years.

Quote Breakdown:

- 10 Email Plus (50GB mailbox) users
- 45 Email Essentials (10GB mailbox) users
- 55 Migration
- 55 Email Backup
 - Daily backups of all email, contacts and calendar for these users to protect them from accidental or malicious deletion.

This offer expires 8/23/2021 (not including taxes that may apply).

kindest regards,

Brandon Engle

GoDaddy Email Sales Guide

Monday-Friday 7:45AM-4:30PM MST (Arizona)

Professional Development/Email and Business Productivity

GoDaddy guides

Ask me about; Email Archiving, HIPAA, Email Security & Automatic Email Back Up Servers.

***Important: Due to measures in place for your security,*

we cannot provide technical support via email. If you are having technical issues with a product please call our support 24/7 support line at (480)-505-8877 so we may access your account and assist you properly.

From: Richard Lyon <rlyon@mainetown.com>

Sent: Monday, August 16, 2021 10:17 AM

To: Brandon Engle <brandon4999@godaddy.com>

Subject: RE: I am your GoDaddy Rep.

Caution: This email is from an external sender. Please do not click links or open attachments unless you recognize the sender and know the content is safe. Forward suspicious emails to isitbad@.

Brandon,

We have determined we need 10 Email Plus accounts and 45 Email Essentials accounts as 10 users were near or above 10 GB storage in Outlook. Would you please send me a formal revised quote by tomorrow reflecting the cost of this upgrade so we can move to obtain board approval at this month's meeting? Thank you.

Also, currently our Outlook data files are housed locally on each machine and would be lost if the machine failed. With 365 product would they always be synched with the cloud and therefore not lost if local machine failed?

Richard Lyon

From: Ramirez, Jesus <Jesus_Ramirez@comcast.com>
Sent: Monday, August 16, 2021 12:30 PM
To: rlyon@mainetown.com
Subject: office 365 email quote

Hi Mr. Lyon

365 business basic\ essentials 6.95 per user

If you purchase 5 or more emails we can offer it at 5.00 dollars per user

Monthly recurring charges would be

5 dollars per user = \$275 per month requires two year commitment

6.95 per month no commitment \$382.25

Email migration or data transfer 50 dollars per email box

Onetime fee of \$2,750

Just let me know if you want to proceed I can help you get everything setup.

My contact info is below

Jesus Frankie Ramirez
Comcast Business Cloud Solutions
1500 Market Street, 10th Floor, Philadelphia, PA 19102
Direct Line: 267-673-1918
Cloud Desk Toll Free: 855-867-5010 Option 2
Cloud Desk Hours of Operation: 9:00 AM to 5:00 PM EST, M-F
<https://cloudsolutions.comcast.com/home>

Given the evolving global health and well-being concerns, now more than ever it's important that Comcast Business meets your needs and keeps your business connected. In an effort to improve the experience we provide customers like you, we would like your feedback on a few questions regarding your recent experience with us. To begin, please answer the question below



ROADMAP TO RECOVERY

Cook County's American Rescue Plan

Cook County American Rescue Plan Act Community Outreach Communications and Social Media Activation Toolkit

July 8, 2021

Contents

About this Toolkit.....	2
How You Can Help.....	2
Talking Points	3
Online ARPA Resources	4
Social Media Materials.....	4
Hashtags:.....	5
Handles:.....	5
Sample Posts:.....	5
Graphics:.....	7
Points of Contact.....	7
Recommended Event Process	8
Phase One: Planning	8
Phase Two: Publicizing.....	9
Phase Three: Event Management and Follow Up	10
Appendix.....	11
Appendix A: Run of Show Example	11

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

About this Toolkit

Cook County has launched a dedicated website to digitally engage residents who would like to provide input on the County's spending plan for American Rescue Plan Act (ARPA) funds.

The Office of Cook County Board President Toni Preckwinkle is providing this toolkit to our Cook County government partners and our network of community leaders, businesses, news outlets, nonprofits, and other organizations to help amplify this important message to Cook County residents.

Inside you will find an overview of Cook County's ARPA guiding principles and values, talking points, ready-to-go social media posts, and visual content that you can customize to most effectively communicate with your audience on your social media platforms and other communication channels.

Thank you for your support!

Point of contact: For questions regarding this toolkit please email ARPA@cookcountyil.gov. For media inquiries, please email press@cookcountyil.gov.

How You Can Help

Cook County would like to hear from a diverse audience of as many residents as possible about their needs and opportunities in their communities, with a particular emphasis on historically disinvested communities and communities most impacted by the coronavirus pandemic.

Partners can help us reach this goal by reaching out to your constituents and networks and asking them to complete one or both of our ARPA surveys, [sign up for our mailing list](#), and/or follow us on social media for updates. Partners can also host or co-host community events to share related information and gather input.

How to promote the program and show your leadership during these critical times:

- Follow us on/at @cookcountygov and @tonipreckwinkle on Facebook, Twitter, and Instagram for updates and share our posts. We also post as Cook County Government on NextDoor.
- Share information on your website – Place a temporary pop-up banner or add a special section about the ARPA surveys.

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

- Post about the surveys on your social media channels using the sample posts below.
- Create a video to ask residents for their feedback on your social media channels.
- Email the talking points and survey links to your constituents. If you send out weekly newsletters, add a section about this effort.

Talking Points

Overview: On March 11, 2021, President Joseph R. Biden signed the \$1.9 trillion American Rescue Plan Act of 2021 (ARPA). ARPA is an ambitious initiative to stimulate the American economy, support residents, and curb the spread of the COVID-19 virus.

Cook County will directly receive over \$1 billion from the federal government through ARPA and is in the process of developing a responsible, comprehensive, and equitable spending plan to strategically use these one-time resources to support both immediate recovery needs and long-term transformative initiatives.

The distribution of these crucial funds will build on the [equity best practices Cook County introduced with the distribution of CARES Act funds](#) last year.

Additionally, municipalities in Cook County with populations over 50,000 will receive direct funds from ARPA while the State of Illinois is responsible for distributing funds to entities with less than 50,000 residents.

Cook County government, with pro bono support from the Civic Consulting Alliance, is in the process of determining spending priorities regarding the American Rescue Plan Act funds. A great deal of work goes into a \$1 billion spending plan, and we want to do it right: in an open, honest and transparent manner.

Funds provided under ARPA is substantial and will be transformational for states and local governments in their pandemic rescue and recovery efforts.

Investments in public infrastructure, economic and community development, workforce development and training, small business assistance, housing stability initiatives, public safety and social service supports are particularly well-suited uses of ARPA funds because of their expansive and recurring benefits. Cook County can cover the upfront costs of these programs using ARPA funds and will see their long-term, sustainable benefits well after the ARPA funds have been fully used.

We look at ARPA as funds intended for all of our residents—not just for Cook County government operations. This means we will spend funds in an equitable manner with the largest benefit to the most people over the longest amount of time.

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

Guiding Principles and Values: To ensure the best use of American Rescue Plan Act (ARPA) resources, Cook County will target ARPA funds to support County policy priorities:

- Center decision-making on core values of equity, engagement, and excellence;
- Build on foundation of existing County and regional efforts, including *Cook County Policy Roadmap: Five-Year Strategic Plan for Offices Under the President*, the *Cook County Equity Fund* and *We Rise Together*;
- Avoid duplication of resources by leveraging existing efforts and infrastructure;
- Maximize all ARPA funds by cross-mapping initiatives against more restrictive funding streams first;
- Implement best practices from the COVID-19 response by:
 - standing-up additional capacity, infrastructure, and expertise early and
 - offering technical assistance to local governments regarding effective administration of ARPA funds;
- Maintain flexibility to reallocate funds as needs and federal guidance evolve; and
- Use one-time funds for one-time uses or create a path to long-term sustainability.

Online ARPA Resources

Community Engagement Website: www.engagecookcounty.com

Cook County has created the Engage Cook County website to serve as a hub for community engagement on ARPA.

Cook County American Rescue Plan Act Community Survey:

<https://bit.ly/CookCountyARPASurvey>

This 2-minute survey provides residents an opportunity to share how they think Cook County should spend ARPA funds by prioritizing categories for funding. The survey is available in English and Spanish.

Cook County ARPA wiki-survey: <https://www.allourideas.org/CookCountyARPA>

This wiki-survey provides residents a more in-depth and interactive way to prioritize Cook County's ARPA funds. Residents can vote on ideas already seeded in the survey or propose their own to add to the idea pool. Weighted responses are available in real time.

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

Social Media Materials

Hashtags

#CookCounty
#CookCountyARPA
#RoadmaptoRecovery
#AmericanRescuePlan

Handles

Cook County Government @cookcountygov on [Facebook](#), [Instagram](#) and [Twitter](#)

President Toni Preckwinkle @tonipreckwinkle on [Facebook](#), [Instagram](#) and [Twitter](#).

Sample Posts

English

- The American Rescue Plan Act will help every resident get back on their feet. Tell us what initiatives #CookCounty should prioritize. Take the survey: bit.ly/CookCountyARPASurvey
- The American Rescue Plan Act will help our #CookCounty communities recover from the pandemic. Let us know which areas are a priority for your community: bit.ly/CookCountyARPASurvey
- Make your voice heard. Let us know your priorities for #CookCounty's American Rescue Plan Act spending plan. Take the survey today: bit.ly/CookCountyARPASurvey
- We want to hear from you! Let us know what areas we should prioritize the \$1 billion funds from the American Rescue Plan Act. Fill out the survey and then share the link with your family and friends: bit.ly/CookCountyARPASurvey
- Childcare? Food Security? Arts and Culture? Jobs? Tells us which areas #CookCounty should invest in: bit.ly/CookCountyARPASurvey
- #CookCounty will receive almost \$1 billion from the federal government to help our economy recover from the pandemic. Have an idea on how we should spend the money? Submit it today: www.allourideas.org/CookCountyARPA

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

- Affordable housing. Small business grants. Conservation projects. These are a few of the spending ideas for the \$1B funds #CookCounty will receive from the American Rescue Plan. Let us know your big idea: www.allourideas.org/CookCountyARPA
- Have an idea for how #CookCounty should spend the \$1 billion funds from the American Rescue Plan? Tell us your big idea today: www.allourideas.org/CookCountyARPA
- How would you spend \$1billion for our communities in #CookCounty? Tell us your ideas: www.allourideas.org/CookCountyARPA
- #CookCounty will receive \$1 billion from the American Rescue Plan. Learn about our vision for the funds at www.engagecookcounty.com
- Tell us your spending ideas to help our communities recover from the pandemic: www.allourideas.org/CookCountyARPA

Spanish

- La Ley del Plan de Rescate Estadounidense ayudará a todos los residentes a recuperarse. Díganos qué iniciativas debe priorizar #CookCounty. Complete la encuesta: bit.ly/CookCountyARPASurvey
- La Ley del Plan de Rescate Estadounidense ayudará a nuestras comunidades de #CookCounty a recuperarse de la pandemia. Háganos saber qué áreas son una prioridad para su comunidad: bit.ly/CookCountyARPASurvey
- Haga que su voz se escuche. Háganos saber sus prioridades para el plan de gastos de la Ley del Plan de Rescate Estadounidense de #CookCounty. Complete la encuesta hoy mismo: bit.ly/CookCountyARPASurvey
- ¡Queremos saber su opinión! Háganos saber en qué áreas debemos priorizar los fondos de \$1 mil millones de la Ley del Plan de Rescate Estadounidense. Complete la encuesta y luego comparta el enlace con su familia y amigos: bit.ly/CookCountyARPASurvey
- ¿Cuidado infantil? ¿Seguridad alimentaria? ¿Arte y cultura? ¿Trabajos? ¡Queremos saber su opinión! bit.ly/CookCountyARPASurvey
- #CookCounty recibirá casi \$1 billion del gobierno federal para ayudar a nuestra economía a recuperarse de la pandemia. ¿Tiene alguna idea sobre cómo deberíamos gastar el dinero? Envíela hoy mismo: www.allourideas.org/CookCountyARPA

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

- Viviendas asequibles. Subvenciones para pequeñas empresas. Proyectos de conservación. Estas son algunas de las ideas para usar el fondo de \$1 mil millones que #CookCounty recibirá del Plan de Rescate Estadounidense. Háganos saber sus grandes ideas: www.allourideas.org/CookCountyARPA
- ¿Tiene alguna idea de cómo #CookCounty debería gastar el fondo de \$1 mil millones del Plan de Rescate Estadounidense? Cuéntenos hoy mismo sus grandes ideas: www.allourideas.org/CookCountyARPA
- ¿Cómo gastaría \$1 mil millones de dólares en nuestras comunidades en #CookCounty? Cuéntenos sus ideas: www.allourideas.org/CookCountyARPA
- #CookCounty recibirá \$1 mil millones del Plan de Rescate Estadounidense. Conozca nuestra visión para usar los fondos en www.engagecookcounty.com
- Cuéntenos sus ideas sobre cómo gastar el dinero para ayudar a nuestras comunidades a recuperarse de la pandemia: www.allourideas.org/CookCountyARPA

Graphics

Social media graphics in a square format for Facebook and Instagram and a wide format for Twitter can be [downloaded from this Google Drive folder](#).

Points of Contact

For questions regarding this toolkit please email ARPA@cookcountyil.gov. For media inquiries, please email press@cookcountyil.gov.

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

Recommended Event Process

In addition to digital engagement, public engagement events will be a key method for gathering resident and stakeholder input on ARPA. We have outlined a process to assist our partners in ensuring these events are fruitful and gather community feedback Cook County can use to impact its decision-making on ARPA. Please hold your event(s) and submit your feedback form before 11:59p.m. on August 31, 2021.

Phase One: Planning

1. Determine event format, timing, whether the event will be virtual or in-person, and the target audience.
 - **Format:** Two participants make for more of a “Fireside Chat” or interview format, with the moderator serving as the interviewer. If selecting a panel discussion format, make sure you have a minimum of 3 participants and no more than 5 contributors to ensure various perspectives are heard as well as opportunities for stimulating more ideas and input from audience members.
 - **Timing:** Will the event be 45 minutes, an hour, 75 minutes or 90 minutes? Be mindful of past events and giving your audience adequate time to connect to the content as well as time to engage the speakers with ideas and questions.
 - **Virtual events:** Virtual events using technology platforms such as Zoom, Microsoft Teams, and Google Meet have further enhanced the reach of these events.
2. Identify, invite and confirm a moderator and panelists to participate in the event.
 - This is where you are leveraging your “in community” leaders who have relationships with the intended audiences. Outside experts are not the most effective for local focused events.
 - Always include at least two contributors.
3. Identify a minimum of three key support roles for the operation of the event.
 - **Event manager:**
 - **Technology coordinator:**
 - **Feedback manager:** To ensure Cook County can use the feedback from your participants to inform ARPA decision-making, you will need someone to manage gathering this feedback during the event and submitting the information back to Cook County via the [Cook County American Rescue Plan Community Engagement Feedback Form](#).
 - **Chat moderator:** For virtual events, assign a chat moderator to manage real time comments. Please be mindful of this important duty and assign people who are resilient to public interaction and can quickly grasp and disseminate information.

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

4. Develop Run of Show document for participant and support staff review.
 - See example Run of Show document.
 - For in-person events, designate a contact to confirm logistical information to be included in both the Run of Show and promotional materials.
5. Create and send event invitations.
 - We recommend sending invitations at least 7 calendar days for virtual events and 10 business days to adequately distribute communications throughout community.
 - Make clear any distancing, mask preference and other safety guidelines for people to adhere to for in-person events.
 - Ensure invitations include with platform details for virtual and logistical information for in-person events.
 - Make clear any accommodations for any ability or language differences you may have in the location of your event and schedule resources accordingly, if applicable.

Phase Two: Publicizing

6. Make calendar invite with platform details for virtual or event logistical information for in-person events.
7. Create promotional materials and add personalization for your event. Do not forget to offer accommodations for any ability or language differences you may have in the location of your event and schedule resources accordingly, if applicable.
 - See sample social media materials.
8. Begin promoting the event with promotional materials.
 - Ask partners to promote through their channels. For virtual events, schedule event and technology run through (ideally 1-2 business days in advance, 30 minutes prior to event day of show can also suffice but is not recommended in case there are technology challenges)
 - For virtual events, assign engagement coordinator(s) to support moderator in managing real time comments. Please be mindful of this important duty and assign people who are resilient to public interaction and can quickly grasp and disseminate information (see addendum of link to ARPA Asked Questions – updated weekly).
 - For virtual events, conduct event and technology run through lead by Technology contact and Event Moderator (minimum 1-2 business days before)

Cook County American Rescue Plan Act Community Outreach

Communications and Social Media Activation Toolkit

- For live events, please designate one person on the team to confirm location live and scout barriers to safety precautions at least one full week before the event.

Phase Three: Event Management and Follow Up

9. For virtual events, conduct event and technology run through, led by technology coordinator and event moderator. If possible, we recommend hosting this at least 1-2 business days before the event, but we have also had success hosting this run through 30 minutes before the event.
10. For in-person events, please designate one person on the team scout the location and ensure ADA accessibility and capacity at least one week before the event.
11. For virtual events, please be sure to publicize the tech platform you are using for your event multiple times and in multiple places, and that the designated resource for feedback and input capturing is ready 30 minutes prior to online event timing.
12. Host event
 - Be sure the feedback manager is ready 30 minutes prior to online event timing.
 - Clearly communicate how the feedback from the event will be used and whether there will be any follow up to participants from the host or Cook County government.
13. Thank all participants with a post event email from organization leadership within 3 business days post event.
14. Within 5 business days after the event, please submit all feedback from the event via the [Cook County American Rescue Plan Community Engagement Feedback Form](#). Please email arpa@cookcountyil.gov with any questions.
15. This form will be available until 11:59pm on August 31, 2021.

Cook County American Rescue Plan Act Community Outreach Communications and Social Media Activation Toolkit

Appendix

Appendix A: Run of Show Example

Cook County [EVENT TITLE] Run of Show

[DATE] | [TIME] | [VENUE OR VIRTUAL PLATFORM]

Welcome remarks (X min)

- [NAME, ORGANIZATION]

Overview of Event and Introduction of Presenters and Panelists (X min)

- [NAME OF MODERATOR, ORGANIZATION]

Presenters [if any] (X min)

- [NAME, ORGANIZATION]

[MODERATOR] will then open the discussion to the panelists. Each panelist will be invited to spend 1 – 2 minutes introducing themselves, followed by discussion questions.

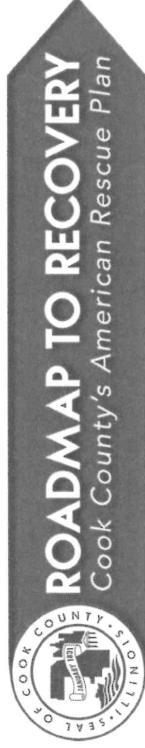
Panelists

- [NAME, ORGANIZATION]

Suggested Questions (X min)

- [3 – 5 suggested questions for panelists, with prompts if question should be directed to all panelists or one specific panelist]

Audience Questions (if any) (X min)



Cook County American Rescue Plan Act Community Survey

On March 11, 2021, President Joseph R. Biden signed the \$1.9 trillion American Rescue Plan Act of 2021 (ARPA). ARPA is an ambitious initiative to stimulate the American economy, support residents, and curb the spread of the COVID-19 virus. Cook County will directly receive over \$1 billion from the federal government through ARPA and is in the process of developing a responsible, comprehensive, and equitable spending plan to strategically use these one-time resources to support both immediate recovery needs and long-term transformative initiatives.

To ensure the best use of American Rescue Plan Act (ARPA) resources, Cook County will:

- Target ARPA funding to support County policy priorities;
- Center decision-making on core values of equity, engagement, and excellence;
- Build on foundation of existing County and regional efforts, including Cook County Policy Roadmap: Five-Year Strategic Plan for Offices Under the President, the Cook County Equity Fund and We Rise Together;
- Avoid duplication of resources; leverage existing efforts and infrastructure;
- Maximize all ARPA funding by cross-mapping initiatives against more restrictive funding streams first;
- Implement best practices from the COVID-19 response.
- Stand-up additional capacity, infrastructure, and expertise early;
- Offer technical assistance to local governments regarding effective administration of ARPA Funds;
- Maintain flexibility to reallocate funding as needs and federal guidance evolve;
- Use one-time funds for one-time uses, or have a path to sustainability.

Cook County is seeking community input to guide its spending plan for its American Rescue Plan Act funding. This survey is an initial step in this community engagement plan. In addition to this online survey, Cook County will conduct a broad community engagement process that includes a dedicated website and public meetings in the near future.

Please submit your input by 11:59pm on Tuesday, August 31st, 2021. You can contact arpa@cookcountyil.gov with any questions or to submit more detailed feedback.

* Required

Funding Priorities

1. What are your highest priorities for Cook County to invest in with ARPA funds?

Please select 1 - 3 responses. *

- Arts and Culture
- Childcare
- Climate Change Mitigation
- Digital Equity (including broadband expansion, affordable Internet, and low cost technology)
- Food Security
- Healthcare (including mental health, physical health, and wellness)
- Housing Assistance (including mortgage, rent, and utility assistance, homelessness services, and legal aid)
- Infrastructure (including public transit, roads and bridges, lead pipe replacement, and stormwater management)

- Public Health (including continued pandemic response, disease prevention, and health promotion programs)
- Public Jobs Program
- Community Safety (including recidivism reduction, restorative justice, and violence prevention)
- Small Business Assistance
- Other

Next

Page 1 of 2

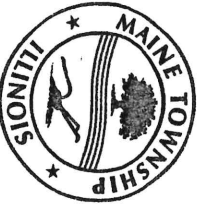
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Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2021

Month	Voter Registr.	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	0	0	0	0	125	330	1	14	0	470
	3	3	0	34	358	0	13	15	135	561
February	0	1	0	2	142	693	43	4	0	885
	4	1	0	22	253	0	14	4	50	348
March	3	1	3	7	175	0	13	21	0	223
	0	4	7	14	126	0	10	10	30	201
April	0	0	39	7	175	0	18	100	60	399
	x	x	x	x	x	x	x	241	40	281
May	1	2	2	6	109	224	4	216	20	584
	x	1	x	x	x	x	x	320	x	321
June	0	1	2	11	170	0	28	238	0	450
	2	0	10	7	104	444	16	131	70	784
July	1	4	6	11	188	519	7	206	70	1,012
	47	1	10	5	87	0	31	114	0	295
August										
	8	0	0	10	112	0	26	78	53	287
September										
	18	2	2	3	73	0	5	84	40	227
October										
	0	2	7	3	126	470	15	116	15	754
November										
	1	0	5	0	62	0	12	197	40	317
December										
	0	4	5	2	79	330	23	43	40	526
TOTAL	83	18	46	100	1,380	1,244	165	1,353	513	4,902

* The numbers in the second row indicate services provided in the year 2020

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Key

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-297-5225
847-297-8723 Fax

Maine Township Assessor's Office 2021 Monthly Summary of Taxpayer Services

	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Calls	618	1447	1130	522	243	345	420	322					5047
Visits	12	130	384	74	46	102	226	233					1207
permits					1255	1518	431						3204
Welcome	330					224	519						1073
C/E	29			291		59	56						435
HO						79							79
Senior						198							198
Freeze						267							267
Disability						36							36
Vets						19							19
Waivers													0
Treasurer													0
Name/Address	11		13		28	12	5						69
Appeals													0
Prop. Loc				9			4						13
Exempt Inq					2		1						3
Assessment Inq.					30	3	3						36
C/E \$ Saved Taxpayers								\$ 331,189.89					\$ 331,189.89

z: Assessor/2021 Yearly Summary of Taxpayer Services_ by month

Updated 8/18/2021

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Karen Dimond
Maine Township Supervisor**

**From: Carol Langan
Coordinator – Food Pantry**

Re: Report of Services Rendered during the Month of July 2021

- I. Maine Township Emergency Food Pantry Distribution**
 - a. Family Boxes of Food Distributed**
 - 1. Adults Receiving**
 - 2. Children Receiving**

- b. Emergency Family Boxes of Food Distributed**

TOTAL 122 Boxes

- II. Cash Donations and Amounts Received**
 - Resident Donations \$195.00**
 - Business Donations \$850.00**

- III. Food Collections Received during Calendar Month**
 - Park Ridge Youth Group Food Collection**
 - Maine East High School**

Special Contacts

General Assistance Monthly Report

July 2021

Austin Kelso

General Assistance:

We did not close any clients in the month of July and currently have 1 pending cases for approval. We opened two new cases bringing our total number of General Assistance clients to 25 individuals.

Advocacy/QMB, Snap, and Medicaid:

In July, we helped residents with the various forms of Public Aid 46 times. We have been receiving a lot of phone calls from residents seeking any help they can get and have referred them to community resources on 113 occasions during the month.

Benefit Access:

We have been able to help residents with Benefit Access in person again. All of the extensions have ended due to the pandemic. That being said, we helped residents with Benefit Access 60 times during the month.

CEDA/LIHEAP:

Due to COVID-19 and the financial struggles it has caused for our residents and beyond, CEDA opened the PY2021 season early. We began our new season of LIHEAP as of July 27th 2020. The program year has ended as of May 31st, 2021. This was the busiest year for LIHEAP in Maine Township's history. The General Assistance staff worked tirelessly during the month of May with follow up calls to clients that had become unresponsive. We are continuing to do PIPP applications. We are proud to have helped so many people receive a grant on their electric and gas bills, have their furnaces maintained, and their houses weather proofed this season. In July we helped 49 people with LIHEAP questions and PIPP recertification.

Senior Information and Assistance:

Our Senior and Disability Advocates have been doing a great job keeping up with all updates for senior programs during these uncertain times. During the month of June, our advocates helped 1 residents conducting SHIP interviews and helped 9 individuals in answering Medicare and Medicare Part D questions.

Reilly Bialczak Summer Camp Fund:

We have been helping families send their children to local summer camps this year. In July we had one parent apply for financial assistance for summer camp and have two other children's families looking to be approved in August.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
July 2021

I.	<u>GENERAL ASSISTANCE CASES</u>	
	1. CASES OPENED	<u>2</u>
	2. CASES ONGOING	<u>23</u>
	3. CASES PENDING	<u>1</u>
	4. CASES CLOSED	<u>0</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>25</u>
II.	<u>ADVOCACY:</u>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>2</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>46</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>113</u>
III.	<u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>0</u>
IV.	<u>SENIOR INFORMATION AND ASSISTANCE:</u>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>7</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>60</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>0</u>
V.	<u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE</u>	<u>49</u>
	<u>APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	
VI.	<u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u>	
	1. NEW APPLICATIONS ACCEPTED	<u>0</u>
	2. MONTHLY INTERVIEWS	<u>2</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>70</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH)	<u>\$130</u>



Board Report for July /August 2021

Marty Cook

Friday Night Recovery Meetings at Maine Township Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

July 23, 2021	48 Participants
July 30, 2021	51 Participants
August 6, 2021	34 Participants
August 13, 2021	52 Participants

Events:

- Our award winning sober smoking group, in partnership with the American Respiratory Health Association, has started recruiting for its next class set to start in late August. After 7 weeks of classes the group is funneled into our preexisting Tuesday night peer led support groups that are made up of past classes.
- Six of our members have joined a sober soft ball league that plays games on Saturday mornings in Chicago
- Recovery Connection continues our weekly Sober Golf partnership with Maryville Academy. Peer Support Advocate Nick Kanehl led an outing for 8 which includes golf (and life) lessons from PGA and Maryville golf pro and mentor, Juan Esspo followed by a round of golf.

Community Outreach:

Addiction is not a 9 to 5 job and does not take holidays. Recovery Connection staff makes itself available 24 hours a day 7 days a week via a township issued cellphone to talk with families and individuals looking for help.

- A local family requested Recovery Connection staff bring together successful members to meet and try to convince their son to check into treatment. Staff were able organize 6 members to meet at the family home on Saturday August 7th to share their stories of recovery. The son did not check into treatment that day, but did enter rehab on Tuesday which was also arranged by staff.
- Staff helped 3 people find treatment. This is often time consuming as staff calls treatment centers to assist people in crisis to find treatment this includes find available beds, scholarships and matches for their insurance.
- We offered references to 4 members who were looking for employment in the recovery arena,

Success Story of the Month:

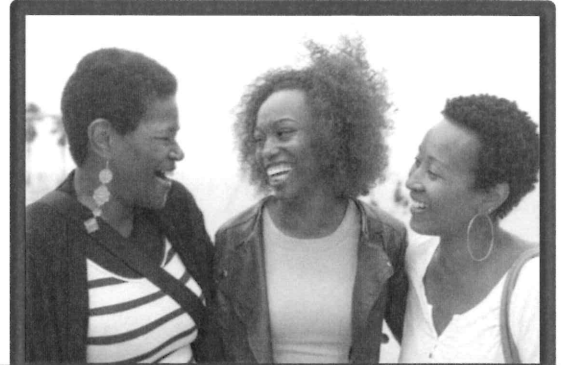
Patrick S is 23 years old and grew up in Maine Township. He started using drugs and alcohol while a student at Maine West high school. His addiction led him to numerous run-ins with the law, culminating in a felony while still a student at Northern Illinois University. His mother brought him to his first Recovery Connection meeting 3 years ago and for the first time he saw other young people going through the same ordeal he was. He became a regular and started to make friends and attend recovery connection events. However he relapsed, as many do, but knew he could come back without judgement. He called recovery connection staff on May 17, 2019 who worked to get him placed into a 30 day treatment program, then into an 8 week half way house. He has been sober ever since.

Today he lives with other sober Recovery Connection participants in an apartment in Maine Township. Recovery Connection found him a job working as a Paraprofessional with Autistic youth at the Julia Molloy Education Center in Morton Grove. He also volunteers his time to speak at treatment centers in and around the area. This past fall he shared his story of redemption with the Park Ridge Police Department's Opioid Task force conference which was attended by 75 representatives from government, law enforcement and health care from all over the State of Illinois.

Pat and his family are very grateful to the Maine Township Recovery Connection; he said finding the Recovery Connection program has changed the whole trajectory of his life. " I seriously cannot put into words how much my life has changed for the better"

Quit Smoking Meetings for People in Recovery

Do you want to
Save money?
Breathe easier?
Be a healthy role model?



YOU DON'T HAVE TO DO IT ALONE!

Join others in recovery and professionals from the **Courage to Quit®** program for support meetings to help you reach your smoke-free goals.



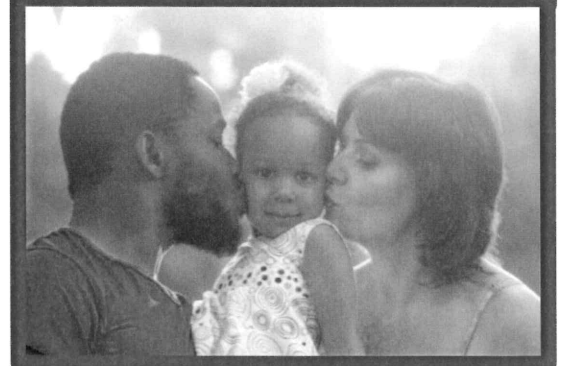
WHEN:

Tuesdays 7:00-8:00pm

August 31

September 7, 14, 21, 28

October 5, 19



WHERE: Zoom video

[Click here](#) to register by 8/17

Questions? Contact Mary at
mrosenwinkel@resphealth.org or 312-628-0227

COURAGE  



**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 8/19/21
Re: Monthly Report

This past month I have made it a point to enforce our grass and vegetation ordinance. Unfortunately, we have once again seen record breaking weather events, this time being rain amounts. The continuous rainfalls have kept vegetation a priority at a time when there are usually minimal complaints in regards to this ordinance. Construction is still going strong in the unincorporated areas. Many residents continue to get those last-minute summer projects in before the cooler weather sets in. Based on previous year's statistics in regards to permits, I believe we will see an even higher number of permits pulled throughout the month of September. Daily patrols of our communities have been a successful in catching four construction companies this past month without permits. As I have stated before, these permits are important to obtain for the safety of our residents and our township.

Finally, I continue the battle against secondary plated vehicles congesting our streets. I have issued fourteen warnings this month for illegally parked cabs and limousines on the public street. Although the complaints have slowed, working with the residents has helped tremendously on resolving this issue and getting the word out to others to not park these vehicles on the public right of way. A big concern of mine is garbage as it continues to be an ongoing issue. It's a never-ending battle with residents in the row houses to comply regarding furniture, tv's, and garbage in general. I continue to try and educate them on our Township ordinance's. As of August 24, 2021 we will start using Genes Village towing Service. This will ensure all vehicles will have to comply to our ordinances regarding Tuesday and Thursday, no parking tow zones streets.

August Deficiency: 26

August Tickets:17

MAINSTREAMERS HIGHLIGHTS

July 2021

Marie Dachniwsky, Director

July turned out to be a fantastic month, not having to cancel any outdoor programs due to rain or heat! We continued hosting our variety of outdoor, under the tent programs, such as Tent Bingo, Day at the Races and our Fun Friday, which consists of a variety of game shows, such as Card Sharks, Wheel of Fortune, Family Feud and Price is Right. We also continued Bingo and Day at the Races on Zoom, and an informative program, *The Changing Memory of the Civil War*.

The Changing Memory of the Civil War – Presenter Robert Girardi discussed how the changing times and modern thinking has changed the understanding and need to memorialize the most important era in U.S. history, the Civil War.

Watercolor Workshop – the Brickton Art Center, located in Park Ridge, instructed our members on painting techniques while they all painted a beautiful landscape. We have had a wonderful relationship with Brickton for over 10 years and we love that we can offer art classes to our members without needing an art studio.

Terry Byrne – Our first of two outdoor concerts this month was Terry Byrne, a Chicago-born singer-songwriter with an eclectic style. He plays country, blues, rock, Americana and Irish folk music. He tours nationally, locally, and has performed at the House of Blues and Riviera Theatre.

Rosie & the Rivets – We didn't think we could get much better than Terry, but our second outdoor concert of the month blew everyone away. Rosie & the Rivets are an electrifying female fronted tribute band. They play early Rock & Roll, Girl Group favorites, Rockabilly, R&B, Surf, and British Invasion.

Tail Gate Bingo – We hosted our third Tail Gate Bingo of the summer. Members join us for this event in our parking lot. It was a fun filled evening of bingo, prizes and ice cream. Sponsoring this event was Generations at Oakton Pavilion, Asbury Court and The Summit of Uptown. They had an opportunity to speak to members regarding their services. With the sponsors support, we raffled off ten \$30.00 gift cards to local restaurants, along with our \$5.00 Bingo Gift Card Prizes, which made it an extra fun night!

MAINSTREAMERS 2021 STATISTICAL REPORT - July

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo (Monthly)	186	1007	\$1,225.00	\$875.00	\$350.00
Day at the Races (Monthly)	146	519	\$0.00	\$20.00	(\$20.00)
Movie of the Month (Monthly)					\$0.00
Women's/Mens Breakfast (Alternating Months)					\$0.00
Twilight Dining Outing (Alternating Months)					\$0.00
Book Review (3-Times a Year)					\$0.00
Coffee Talk/Trivia	118				\$0.00
Fun Fridays	71	325	\$0.00	\$60.00	(\$60.00)
Craft Class	18	38	\$360.00	\$360.00	\$0.00
HEALTH/INFORMATIVE					
		21			
ZOOM INFORMATIVES					
The Changing Memory of the Civil War	35	148	\$0.00	\$50.00	(\$50.00)
FITNESS CLASSES					
Senior Aerobics (8 week sessions)					\$0.00
Yoga (8 Week Sessions)					\$0.00
Zumba Gold (8 Week Sessions)	34				\$0.00
Chair Yoga (8 Week Sessions)					\$0.00
Matter of Balance Exercise Class		26			\$0.00
CLASSES/PROGRAMS					
Computer Class (Alternating Months)					\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)					\$0.00
Rules of the Road (3- Times a Year)		32			\$0.00
Defensive Driving Course (Held Quarterly)					\$0.00
LUNCHEONS					
ANNUAL SPECIAL EVENTS					
		941			
MISCELLANEOUS EVENTS					
Terry Byrne Concert	54		\$540.00	\$560.93	(\$20.93)
Rosie & the Rivets	75		\$1,125.00	\$869.64	\$255.36
					\$0.00
DAY TRIPS					
					\$0.00
LONG DISTANCE TRIPS					
					\$0.00
SENIOR MAILING (Bi-Monthly)					
					\$0.00
NEWCOMERS PRESENTATION (Alternating months)					
ADVISORY COUNCIL MEETING (Held Quarterly)	18	18	\$0.00	\$0.00	\$0.00
TOTAL	603	3227	\$3,250.00	\$2,795.57	\$454.43
Misc. Expenditures (includes tent rental and new skirting for the stage)				\$2,399.88	(\$2,399.88)
NEW MEMBERS	14	52	Average Age	72 y/o	(\$1,945.45)

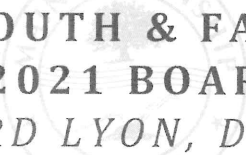
Maine Township
MaineStreamers Account Income/Expenses
July 2021

Beginning Balance 7/1/2021	\$97,961.13
<hr/>	
Income	
Total amount of checks deposited (e.g., member event fees, vendor refunds)	\$3,852.00
Expenses	
Total Subtractions	\$8,019.00
<hr/>	
Ending Balance 7/31/2021	\$93,794.13

Ending Bank Balance \$93,794.13

*** Please Note**

This is an account separate from the General Town Fund



MAINESTAY YOUTH & FAMILY SERVICES
AUGUST 2021 BOARD REPORT
RICHARD LYON, DIRECTOR

AGENCY GRANT FUNDING

The deadline for returning 2022-2023 agency funding applications is August 31 at 5 pm. Funding hearings have been scheduled for October 5 at 6 pm and October 20 and November 2 at 6:30 pm. Board members, Administrator, MaineStay/GA/MaineStreamers Directors, and the Agency and Program Coordinator participate in the funding hearings. Branka Mackic, our Agency and Program Coordinator, is currently conducting annual site visits of all currently funded social service agencies.

COUNSELING SERVICES

MaineStay continues to offer all clients the option to be seen in the office or via telehealth. MaineStay had 8 new completed counseling intakes in July with a waiting list of 26 clients. We had 86 ongoing cases and now have a total of 94 cases in our affordable strength-based counseling program. MaineStay is honored to assist Maine Township residents who are struggling and remains committed to doing everything we can to help the mental health needs of our community during this challenging time.

ELECTRONIC MEDICAL RECORDS SYSTEM

The TherapyNotes HIPAA-compliant electronic medical records platform continues to work extremely well and has resulted in a more efficient provision of clinical services with a 695% ROI when factoring in employee time and previous office supply costs. On July 12, we transitioned away from telehealth via Zoom to the integrated telehealth option within TherapyNotes for those clients who still wish to continue receiving counseling services remotely. TherapyNotes has enabled us to combine several separate or outdated systems we were previously using for intakes, scheduling, billing, documentation, reporting, statistics, and telehealth, into one. It also offers the option for clients to receive automated appointment reminders, so we have fewer missed appointments as a result. This new system has enabled us to spend less time on administrative tasks and more time directly serving clients.

PSYCHIATRIC SERVICES

MaineStay, in partnership with The Josselyn Center, continues to provide psychiatric services to residents via telehealth. We are currently working with a total of 57 psychiatric clients.

WEBINARS

On September 17, we will host our next community education webinar entitled *Practicing Self-Care Physically and Mentally Especially During COVID & Impact of COVID Vaccine on Mental Health*.

MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community in a cost-effective manner, we have sent out a periodic email newsletter for the past 12 years. We now have over 5,000 subscribers.

COMMUNITY INVOLVEMENT

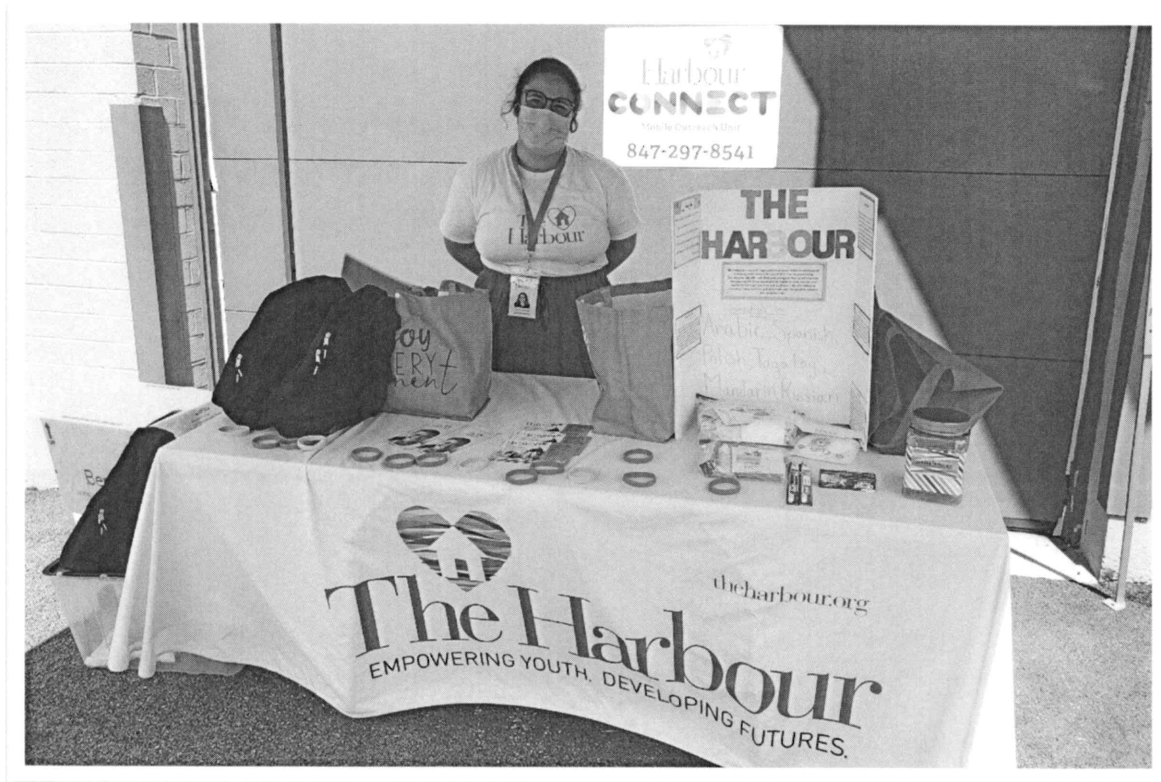
District 62 hosted a virtual Parent Summit in July for their families with the goal of providing some prerecorded sessions for parents to access throughout the month. I was asked to record a session and was honored to do so. The webinar session was entitled Positive Parenting Techniques That Get Results and provided parents with practical tips and parenting strategies along with information about Maine Township's services available to them.

INTERN THERAPISTS

Two new master's level graduate students will begin their tenure as unpaid intern therapists with us on August 19. Thanks to the excellent reputation MaineStay has developed with local graduate schools over several decades, we continue to attract high-caliber students who provide excellent service to our residents.

FEATURED STORY OF THE MONTH

On August 17, Annie Moore, a representative from The Harbour, one of our currently funded agencies, brought their Harbour Connect Mobile Outreach Unit to Maine Township's parking lot during our food pantry hours. They distributed personal hygiene supplies (soap, shampoo, toothpaste, toothbrushes, deodorant, etc.) and PPE kits (masks, gloves, hand sanitizer, etc.) from the parking lot along with backpacks and blankets. They also handed out Harbour 24/7 pocket cards that have their Emergency Shelter's phone and text for help line along with other emergency numbers such as National Human Trafficking, Suicide Prevention, and Domestic Violence hotlines. Thanks to The Harbour for partnering with us to distribute these items to Maine Township residents in need.



Wiesia Tytko

Received

From: Gerardo Mendez <GMendez@iiffc.org>
Sent: Thursday, August 5, 2021 10:47 AM
To: wtytko@mainetown.com
Subject: FOIA request for records-Curb, Gutter and Sidewalk

8/5/2021

*Response by:
Th. 8/12/2021*

To Whom it May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information regarding Curb, Gutter and Sidewalk:

1. Please provide copies of the bid tabulation.

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents to the e-mail address, when possible, listed on this request. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent.

We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Thank you,

Gerardo Mendez
Construction Analyst
**Indiana, Illinois, and Iowa Foundation
for Fair Contracting**
6170 Joliet Road, Suite 200
Countryside, IL 60525
Phone : 815-529-0250
Email: gmendez@iiffc.org

Wiesia Tytko

Received

From: Gerardo Mendez <GMendez@iiffc.org>
Sent: Thursday, August 5, 2021 10:48 AM
To: wtytko@mainetown.com
Subject: FOIA request for records-2021 Resurfacing Program

8/5/2021

Response by:

Th. 8/12/2021

To Whom it May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information regarding 2021 Resurfacing Program:

1. Please provide copies of the bid tabulation.

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents to the e-mail address, when possible, listed on this request. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent.

We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Thank you,

Gerardo Mendez
Construction Analyst
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Phone : 815-529-0250
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